



Academic Catalog



3519 Fayetteville Street · Durham, NC 27707 · 919-267-1640

www.hosannabc.org



Academic Catalog



Information contained herein is subject to change without notice.

Release Date: 7/1/17

Updated: 12/13/19

Hosanna Bible College gives equal consideration to applicants and activities without regard to race, creed, color, national origin, gender, age, marital status, disability, veteran status, or limited English proficiency. The College respects the legal rights of each person to work and learn in an environment that is free from unlawful discrimination, including sexual harassment and sexual violence, or harassment based on any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of the College policy.

Instructional operations in the state of North Carolina began on July 14, 2014

PRESIDENT'S LETTER

Welcome to Hosanna!

We, in Administration, faculty and staff, are excited about having an expanded community of learning and faith. Your presence in the classroom whether on campus or in our online learning environment, is an important signal that you want to be more immersed in God's Word, desire to grapple with issues in ministry; are concerned with the building the Church, want to have a better understanding of God's Kingdom, as well as see God's hand moving in God's world and in your life. We attempt to be relentless in insisting on the best for you. We have not only recruited the best faculty and staff possible but intend to make your learning experience one that expands your personal horizons, your capacity for ministry, and your potential for all that God intends for you to be. Do not hesitate to let us know of your learning needs. Also point others to us because Hosanna is not just a college, but a Kingdom movement.

Soli Deo Gloria,

Sherman R.

Tribble, PhD

President and Chief Executive Officer

CHAIRMAN'S LETTER

As the founder of Hosanna Bible College (HBC), from day one, I believed in the vision and the benefit that this institution would have upon the lives of those pursuing a theological education. Now, as the Chairman of the Board of Trustees, my belief in the vision is just as strong as it was at its inception in 1982.

As a board, we are fully committed to see this institution succeed. Our board is committed to academic excellence and in the belief that those in pursuit of a theological education are in need of a Hosanna experience. This is the moment that salvation appears for those in need. The salvific need is colossal. In addition, the trustees identify a need for leaders that will impact the thoughts and ideologies of leaders today and in the not too distant future. HBC has a place at the table of great institutions not only today, but also in many years to come.

Sincerely,

Donald Q. Fozard, Sr.

Dr. Donald Q. Fozard, Sr.
Founder and Chairman of the Board
of Trustees Hosanna Bible College

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Where to Write or Call

For more information concerning specific aspects of the College, contact the Admissions Office.

Write:
Admissions
Office
Hosanna
Bible
College
3519
Fayetteville
Street
Durham, NC
27707
admissions@hosannabc.org

Telephone:
(919) 267-1640
(844) HBC-4-YOU
(844) 422-2968
Fax: (888) 392-4968

Web: hosannabc.org

About Hosanna Bible College

BOARD OF TRUSTEES

Dr. Donald Q. Fozard, Sr.
(Chairman) Mr. John
Bryson
Pastor Larry
Covington Mr.
Lemuel
Harrison
Bishop J. Raymond
Mackey Ms. Brenda
Whitley
Mr. Anthony Brandon

ACCREDITATION

Hosanna Bible College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: info@tracs.org], having been awarded Candidate Status as a Category IV institution by the TRACS Accreditation Commission on April 16, 2019. This status is effective for a period of up to five years. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

EXEMPTION FROM LICENSURE

Hosanna Bible College has been declared exempt, by the appropriate state authority, from the requirements for Licensure under provisions of the North Carolina General Statutes, Section (G.S.) 116-12(d) for exemption from licensure with respect to religious education. Exemption from Licensure is not based upon any assessment of program quality under established licensing standards.

HBC MISSION STATEMENT

To maintain a standard of education that will fulfill the needs of our students, answer the mandate of our Savior, meet the needs of our community and satisfy our need to serve.

HBC VISION STATEMENT

To be the region's premier comprehensive Bible College, recognized internationally for its ability to fulfill the educational needs of students, answer the mandates of God,

meet the needs of the community, and satisfy our need to serve.

STATEMENT OF NONDISCRIMINATION

Hosanna Bible College gives equal consideration to applicants and activities without regard to race, creed, color, national origin, gender, age, marital status, disability, veteran status, or limited English proficiency. The College respects the legal rights of each person to work and learn in an environment that is free from unlawful discrimination, including sexual harassment and sexual violence, or harassment based on any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of the College policy.

HOW WE BEGAN

In 1982, Pastor Donald Q. Fozard and Elder Nora L. Fozard conceived the vision for Hosanna Bible College (HBC). Pastor Fozard, the senior pastor of Mount Zion Christian Church, Incorporated and his wife operated as co-founders and presidents of HBC respectively. Initially, the objective of HBC was to prepare preachers and teachers for the gospel ministry. However, the vision has expanded to include curriculum and training that would prepare laypersons, clergy and professionals who have a God consciousness. The vision came into fruition in August 1992. When the doors of Hosanna Bible College opened, 14 students enrolled and were excited about their journey in Christian education. During that time, all instructors were practicing pastors and brought a host of pastoral expertise and wisdom that would help shape and benefit the charter students of HBC.

Elder Melvin Tolbert served as the academic dean and helped to craft the academic model that would continue for more than a decade. In May of 2001, HBC began pursuing accreditation through International Christian Accrediting Association (ICAA). Due to organizational transitions, the process was not completed. But the vision of HBC was alive and well in the minds and hearts of the founders, staff and students of the institution.

Hosanna Bible College began as a two-year program. The first graduating class marched in May of 1994 with 14 graduates. There was not a graduate class in 1995. However, Hosanna Bible College continued to market and recruit students to remain an active and vibrant institution. In 1996, HBC extended its paradigm to a three-year program. Between 1996 and 2000, each year graduates successfully matriculated through the programs offered by HBC. Under the leadership of President Donald Q. Fozard and Nora L. Fozard, HBC remained active and continued to offer training in Christian education.

In 2014, Dr. Fozard resigned his position as president and was voted as the Chairman of the Board of Trustees of HBC. Shortly thereafter, Dr. John Chapman was voted in as President of Hosanna Bible College. With the grace of God, Dr. Chapman and a fresh team of excited and credentialed staff are working diligently to fulfill the original goal of bringing Hosanna Bible College to the glory that was foreseen by the founding visionaries when it first began in 1982. On August 16, 2019, Dr. Sherman Tribble, Ph.D., took the presidential reigns to provide a much-needed sabbatical for Dr.

Chapman. From then to now, Hosanna Bible College has embraced the charge of having
“A Standard to Keep and God to Glorify.”

INSTITUTIONAL LEARNING OUTCOMES (ILOs)

1. Utilize the theological tools necessary to fulfill their calling to ministry.
2. Acquire skills that adequately prepare them for practical ministry.
3. Gain a broad knowledge of general education, the bible, liturgy, theology, divinity, Christian education, Christian counseling, and leadership.
4. Develop skills in academic research and the analysis of scholarly resources consistent to their area of interest in ministry.
5. Apply educational knowledge and experiences in practical and relevant ways.

WHERE WE STAND

Biblical Foundation Statement

The following is the Biblical foundation statement reflecting the theological position of Hosanna Bible College. This statement provides a basis for doctrinal agreement and unity; the Bible itself is the final authority of what we believe. This statement serves the purpose of providing a general outline of the belief system adopted and embraced by our institution. This statement is consistent with the Word of God and is in accordance and in agreement with the doctrine of the Holy Spirit.

The Bible: The unique divine, plenary, verbal inspiration and absolute authority of all sixty-six canonical books of the Old and New Testaments as originally given. The Bible is the only infallible, authoritative Word of God and is free from error of any sort, in all matters with which it deals, scientific, historical, moral, and theological.

The Trinity: The triune, Godhead—one eternal, transcendent, omnipotent, personal God existing in three persons: Father, Son, and Holy Spirit.

The Father: God the Father, the first person of the Divine Trinity, is infinite Spirit—sovereign, eternal, and unchangeable in all His attributes. He is worthy of honor, adoration, and obedience.

The Son: The Perfect, sinless humanity and the absolute, full deity of the Lord Jesus Christ, indissolubly united in one divine-human person since His unique incarnation by miraculous conception and virgin birth.

Holy Spirit: The Holy Spirit is the third person of the Godhead who convicts, regenerates, indwells, seals all believers in Christ, and fills those who yield to Him. The Holy Spirit gives spiritual gifts to all believers; however, the manifestation of any particular gift is not required as evidence of salvation.

Historicity: The full historicity and perspicuity of the biblical record of primeval history, including the literal existence of Adam and Eve as the progenitors of all people, the literal fall and resultant divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel.

Redemption: The substitutionary and redemptive sacrifice of Jesus Christ for the sin of the world, through His literal physical death, burial, and resurrection, followed by His bodily ascension into heaven.

Salvation: Personal salvation from the eternal penalty of sin provided solely by the grace of God on the basis of the atoning death and resurrection of Christ, to be received only through personal faith in His person and work.

Last Things: The future, personal, bodily return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to consummate and fulfill His purposes in the works of creation and redemption with eternal rewards and punishments.

Biblical Creation: Special creation of the existing space-time universe and all its basic systems and kinds of organisms in the six literal days of the creation week.

Satan: The existence of a personal, malevolent being called Satan who acts as tempter and accuser for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.

Christian Philosophy

The mission of Hosanna Bible College (HBC) is firmly based in the understanding that an appeal to God for salvation is not only limited to matters of redemption. Moreover, an appeal to God for understanding is the impetus that leads to redemption and many of the issues of life.

“Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth (II Timothy 2:15).” This biblical passage is embraced as a mandate given to every Christian to study. As a result, Hosanna Bible College embraces the notion that in order to be effective in ministry and responsive to the mandate outlined in II Timothy 2:15 that God’s intervention is essential.

The cry of “Hosanna” is an appeal for God’s intervention. Hosanna Bible College accepts the idea that as students enroll into this institution, that a cry for God’s intervention is being made. In the same way, as each student accomplishes successful matriculation, the appeal to God for deliverance is at that point satisfied. As students engage in their theological journey with HBC, a sense of fulfillment to God and to those whom they are called to serve will be experienced and appreciated.

Value Statement

1. We believe that God's word is the shaping force to the life of a believer.
2. We believe that education is effective when both the practical and conceptual dimensions of instruction are utilized.
3. We believe that the church is the Body of Christ and the institution of liturgy and discipleship in the world.
4. We believe that those who have not accepted Christ as Lord and Savior should maintain the hope of redemption and should have others in the faith as a resource of righteousness.
5. We believe that God is the founder of excellence and the spirit of excellence should be a part of the educational experience.
6. We believe that God is glorified through those who search the scriptures and pursue education that blesses others and honors Him.

CODE OF HONOR

The faculty, administration, staff, and students of Hosanna Bible College are committed to service to our God and His people in matters of ministry and service to humanity. As a result, the faculty, administration, staff, and students are required to sign the Code of Honor. This action reflects one's willingness to comply with the principles that are embraced by this institution to follow the message and teachings of Christ. The Word of God drives not only the doctrine but also the behaviors of a Christian in the context shaped and nurtured by Hosanna Bible College. The Code of Honor reflects the principles of individual integrity, faith in God, respect for others and the laws of the land.

The following will not be tolerated in the HBC context and prayerfully in the personal activities of those attached to this institution: illegal drugs, sexual immorality and perversion, and other worldly activities, which are inconsistent with biblical principles of Christ. Those who, through attitude or conduct, show their unwillingness to abide by the lifestyle set forth in this Code of Honor will be asked to meet the school's Disciplinary Committee and may be subject to dismissal from the School at the Administration's discretion.

CODE OF HONOR PLEDGE

THEREFORE AS A MEMBER OF THE HOSANNA BIBLE COLLEGE FAMILY, AND HAVING READ THE CODE OF ETHICS AS IT APPEARS IN THE STUDENT HANDBOOK AND SCHOOL CATALOG, AND AS THEY APPLY TO ME IN MY ROLE AS A MEMBER OF THE FACULTY, ADMINISTRATION, STAFF OR STUDENT BODY RESPECTIVELY, I PLEDGE MYSELF, WITHOUT RESERVATION, TO THE FOLLOWING LIFESTYLE COMMITMENT.

As a Christian, I believe the Word of God has the final authority in my life as a believer.

I accept its teachings as the final authority on all matters of faith and conduct; and as a student and/or faculty and staff member at Hosanna Bible College, I will maintain the moral and spiritual ideals

If the School, render respect to those who are my peers, subordinates, and those in authority over me; conform to its social, academic and spiritual requirements; and recognize my responsibility according to the Word of God.

CALENDAR

Academic Calendar 2019-20 Fall		
July 15, 2019	Monday	Student documentation deadline
August 5-8, 2019	Monday through Thur.	Doctoral Intensive
August 12, 2019	Monday	On campus and first eight-week session (online)
August 26, 2019	Monday	Last day to register for campus and first eight-week session
August 30, 2019	Friday	Last date of registration/add/drop/withdrawal for second date with session (online)
September 2, 2019	Monday	Labor Day (no classes and administrative offices closed)
September 2-8, 2019	Monday -Sunday	Midterm exams first session (online)
September 9, 2019	Monday	Student tuition and fee payment due (according to promissory note details)
September 19, 2019	Thursday	Final day for new students to enroll in second session (online)
October 8-10, 2019	Tuesday through Thursday	Fall Conference
October 9, 2019	Wednesday	First session grades due

October 14, 2019	Monday	Second Session classes begin (online)
October 16, 2018	Wednesday	Student tuition and fee payment due (according to promissory note details)
November 4-10, 2019	Monday-Sunday	Midterm exams for second session classes (online)
November 11, 2019	Monday	Final day to remove all incompletes from spring 2017
November 14, 2019	Thursday	Student tuition and fee payment due (according to promissory note details)
November 18-22, 2019	Monday-Friday	Thanksgiving Holiday
November 29, 2019	Friday	Final semester tuition payment due
December 2 -8, 2019	Monday-Sunday	Final exam week for on-campus and second session online

Spring 2020

January 6, 2020	Monday	Registration and Orientation (On-Campus & Online)
January 13, 2020	Monday	Classes Begin & Add/Drop
January 20, 2020	Monday	Martin Luther King, Jr. Holiday (No Classes & Campus Closed)
January 27-30 2020	Monday - Thursday	Doctoral Intensive
February 3, 2020	Monday	Last Day to Register for On-Campus & 1st Eight-Week Session
February 3, 2020	Monday	Registration Deadline Add/Drop/Withdraw for 2nd Eight- Week Session (Online)

February 3-9, 2020	Monday-Sunday	Mid-Term Exams for 1st Eight-Week Session (Online)
February 6, 2020	Thursday	Final Day For New Students to enroll in 2nd Session (On-Line)
February 13, 2020	Thursday	Student Tuition and Fee Payment Due
March 2-6, 2020	Monday -Friday	Mid-Term Exams (On-Campus)
March 2-8, 2020	Monday - Sunday	Final Exams for 1st Eight-Week Session (Online)
March 13, 2020	Friday	Last Day of 1st Eight-Week Session Classes (Online)
March 17-19, 2020	Tuesday - Thursday	Spring Conference 6 pm–9pm
March 16, 2020	Monday	2nd Eight-Week Session Classes Begin(Online)
March 19, 2020	Thursday	Final Day to Remove all 'T's' from previous semester,
March 19, 2020	Thursday	1st Eight week Session Grades are Due (Online)
April 05- April 12, 2019	Sunday - Sunday	Holy Week – Spring Break
April 13 – April 17, 2020	Monday - Friday	Mid-Term Exams for 2nd Eight-Week Session (Online)
April 20, 2020	Monday	Final Semester Payment is Due
April 20- 24, 2020	Monday - Friday	Final Exams On-Campus & 2nd Eight-Week Session (Online)
April 24, 2020	Friday	Potential Graduates Grades Due
May 01, 2020	Friday	All Grades Due

May 16, 2020	Saturday	Graduation
	Summer Schedule 2020	
May 18, 2020	Monday	Summer Classes to Begin
May 25, 2020	Monday	Memorial Day (No Classes & Campus Closed)
May 27, 2020	Wednesday	Last Day to Drop/Add & Withdraw from Classes
May 27-July 17, 2020		Pre-Registration for Fall Semester
June 8-June 14, 2020	Monday - Sunday	Mid Term Exams
June 16, 2020	Tuesday	Final Semester Tuition Payment Due
July 6, 2020	Monday	Independence Day Celebration(Campus Closed)
July 7-12, 2020	Tuesday - Sunday	Final Exam Period
July 13, 2020	Monday	Student documentation deadline
July 15, 2020	Wednesday	Final Grades Due

Academic Calendar 2020-21 Fall		
August 3-6, 2020	Monday through Thur.	Doctoral Intensive
August 10, 2020	Monday	On campus and first eight-week session (online)

August 24, 2020	Monday	Last day to register for campus and first eight-week session
August 28, 2020	Friday	Last date of registration/add/drop/withdrawal for second date with session (online)
September 7, 2020	Monday	Labor Day (no classes and administrative offices closed)
August 31- September 6, 2020	Monday -Sunday	Midterm exams first session (online)
September 8, 2020	Tuesday	Student tuition and fee payment due (according to promissory note details)
September 17, 2020	Thursday	Final day for new students to enroll in second session (online)
October 7, 2020	Wednesday	First session grades due
October 12, 2020	Monday	Second Session classes begin (online)
October 13-15, 2020	Tuesday through Thursday	Fall Conference
October 21, 2020	Wednesday	Student tuition and fee payment due (according to promissory note details)
November 2-08, 2020	Monday-Sunday	Midterm exams for second session classes (online)
November 09, 2020	Monday	Final day to remove all incompletes from spring 2017
November 12, 2020	Thursday	Student tuition and fee payment due (according to promissory note details)
November 23-27, 2020	Monday-Friday	Thanksgiving Holiday
November 27, 2020	Friday	Final semester tuition payment due

November 30 -December 6, 2020	Monday-Sunday	Final exam week for on-campus and second session online
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Spring 2021

January 4, 2021	Monday	Registration and Orientation (On-Campus & Online)
January 11, 2021	Monday	Classes Begin & Add/Drop
January 18, 2021	Monday	Martin Luther King, Jr. Holiday (No Classes & Campus Closed)
January 25-28, 2021	Monday - Thursday	Doctoral Intensive
February 1, 2021	Monday	Last Day to Register for On-Campus & 1st Eight-Week Session
February 1, 2021	Monday	Registration Deadline Add/Drop/Withdraw for 2nd Eight-Week Session (Online)
February 1-7, 2021	Monday-Sunday	Mid-Term Exams for 1st Eight-Week Session (Online)
February 4, 2021	Thursday	Final Day For New Students to enroll in 2nd Session (On-Line)
February 11, 2021	Thursday	Student Tuition and Fee Payment Due
March 1-5, 2021	Monday -Friday	Mid-Term Exams (On-Campus)
March 1-7, 2021	Monday - Sunday	Final Exams for 1st Eight-Week Session (Online)
March 12, 2021	Friday	Last Day of 1st Eight-Week Session Classes (Online)
March 16-18, 2021	Tuesday - Thursday	Spring Conference 6 pm–9pm

March 15, 2021	Monday	2nd Eight-Week Session Classes Begin (Online)
March 18, 2021	Thursday	Final Day to Remove all "Ts" from previous semester,
March 18, 2021	Thursday	1st Eight week Session Grades are Due (Online)
March 28-April 4, 2021	Sunday - Sunday	Holy Week – Spring Break
April 12 – April 16, 2021	Monday - Friday	Mid-Term Exams for 2nd Eight-Week Session (Online)
April 19, 2021	Monday	Final Semester Payment is Due
April 19- 23, 2021	Monday - Friday	Final Exams On-Campus & 2nd Eight-Week Session (Online)
April 23, 2021	Friday	Potential Graduates Grades Due
April 30, 2021	Friday	All Grades Due
May 15, 2021	Saturday	Graduation

	Summer Schedule 2021	
May 17, 2021	Monday	Summer Classes to Begin
May 24, 2021	Monday	Memorial Day (No Classes & Campus Closed)
May 26, 2021	Wednesday	Last Day to Drop/Add & Withdraw from Classes
May 26-July 16, 2021		Pre-Registration for Fall Semester

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ADMISSION AND REGISTRATION

REGISTRATION

Students must register before attending a class. Registration days are listed in the college calendar.

Each student, by the act of registration, agrees to remain during the semester and thereby assumes liability for the payment of all charges for the semester.

ADMISSIONS REQUIREMENTS

The college has established the minimum requirements for admission. The college follows an open admissions policy for those who meet the spiritual and educational qualifications outlined. All applicants for admission to Hosanna Bible College must show evidence of Christian character and scholastic competency by providing a spiritual autobiography.

SPIRITUAL QUALIFICATIONS

The student shall subscribe to the Statement of Faith as outlined in this catalog.

Successful applicants should also embody a godly life and possess a teachable spirit.

EDUCATIONAL QUALIFICATIONS

A diploma from an accredited high school or *GED* is the standard educational requirement for admission to Hosanna Bible College.

SPECIAL ADMISSIONS

When a student does not possess a high school diploma or its equivalent, the student must demonstrate the ability to benefit from the educational programs offered by Hosanna Bible College. Such students must achieve an acceptable score on an independently administered test that gives an indication that the student may benefit from the training offered by the School. Life experience will be considered also.

ONLINE ADMISSIONS

Requirements for enrollment are as follows:

- Application
- Application Fee
- Two Letters of Reference
- Written Spiritual Autobiography
- High School Transcript
- College/University/Seminary Transcripts (if applicable)

Applications can be submitted anytime. Students will be admitted to the next semester or online cycle. All paperwork must be completed five weeks before the session begins. However, because of high interest in these programs, we advise you to apply immediately. Once all the items are received, the Admission Committee will review your application. Upon acceptance to Hosanna Bible College, you will be given instructions for class registration and payment. A student intake staff member will contact you with access information. Online courses are done in 8-week sessions.

ABILITY TO BENEFIT CRITERIA

Students have access to the admission policy of HBC as found in the Undergraduate Student Handbook. Assessment forms and records are kept on file to assess that procedures are in place for monitoring how special students are benefited and serviced. Our catalogues and handbooks state in the area of special admissions: "If a student does not possess a high school diploma or its equivalent, the student must demonstrate the ability to benefit from the educational programs offered by Hosanna Bible College. The student must achieve an acceptable score on an independently administered test that gives an indication that the student may benefit from the training offered by the School. Life experience will be considered also."

"Ability to benefit" services are also provided when students are placed on academic probation, have special learning disabilities, and are admitted under probationary status. Their assigned faculty advisors and the institution's deans monitor these students. The institution has the right to reduce their academic course load and extend their date of graduation. Confidential records on these students are kept in the registrar's office. Follow-up is measured by course grades and institutional competencies.

GRANTING OF CREDIT FOR PRIOR EXPERIENCE AND LEARNING

HBC granting of credit for prior experience and learning is done in compliance with national norms and within the guidelines of the Council on Adult and Experiential Learning (CAEL). It includes documented portfolio, a maximum number of thirty (30) credit hours accepted. Documented information such as an official transcript of courses

received at another institution. This information must have an official seal of the previous institution and be sent directly to HBC. This documentation is kept in the student's files and maintained in a fireproof secured file cabinet in the Registrar's office. Decisions of this nature are made during the interview and registration of the student, and the granting of credit is pending until the Registrar receives the information. The name of the course is *Portfolio Research Evaluation* (PRE).

GRADUATION REQUIREMENTS

Hosanna Bible College offers a Certificate of Christian Education, an Associate of Christian Education, a Bachelor of Theology, and a Bachelor of Ministry in Modern Music Ministry. In order to graduate with a degree, the student must meet the following requirements:

1. Successfully complete 24 credit hours of core and elective courses for a Certificate in Christian Education.
2. Successfully complete 60 credit hours including all core courses and Electives for Associate degree in Christian Education
3. Successfully complete 128 credit hours including all core courses and electives for Bachelor of Theology degree.
4. All financial obligations must be met.

TUITION AND FEES

One of the goals of the Hosanna Bible College Administration is to maintain a low-cost, high- quality education to the extent that sound business practices will permit. The annual cost for tuition and fees is much less than one would find at most private colleges or post-secondary schools.

All tuition and fee payments are due and payable at the beginning of each semester. Each student is encouraged to pay for the total semester charges at this time. For those students who are not able to make the complete payment at time of registration, the School has provided a deferred payment plan. Students using the deferred payment plan will not be considered fully registered for classes until a *deferment plan* is signed by the student and authorized by an appropriate representative of the School. Investing in your personal education and development will yield tremendous benefits. Please note that Hosanna Bible College utilizes the tuition of the students to continue to offer quality education.

As HBC continues to develop as an institution, we see an opportunity for students to benefit from our presidential scholarship plan. Students in financial need, while completing the financial assistance form, can indicate the amount he or she is able to contribute towards the full amount of tuition. This amount can not be less than \$300 per class. The student will then go through a screening to confirm the minimum amount paid is accurate based upon HBC's *standard of financial assistance*. If the student

qualifies and agrees with the amount determined by the Financial Assistance department, a presidential scholarship will be awarded to supplement the balance of the tuition for that particular semester. This presidential scholarship shall be awarded

on a semester basis and shall not survive beyond the student's eligibility to receive federal financial aid for Hosanna Bible College.

Hosanna Bible College

Tuition and Fees Schedule

2019 -2021

Undergraduate Studies

- ✓ **Bachelor of Theology**
- ✓ **Bachelor of Ministry in Modern Music**

Classes	\$250/credit hour	\$750 per 3 hour class
Application Fee		\$25 (one-time fee)
Technology Fee		\$199 per semester
Graduation Fee	\$200 only in the year of graduation. It is due in January of the anticipated semester of graduation	

Graduate Studies

- ✓ **Master of Divinity**
- ✓ **Master of Christian Education**
- ✓ **Master of Christian Counseling**

Classes	\$300/credit hour	\$900 per 3-hour class
Application Fee		\$35 (one-time fee)
Technology Fee		\$199 per semester
Graduation Fee	\$200 only in the year of graduation. It is due in January of the anticipated semester of graduation.	

Doctor of Ministry Studies

Tuition per semester**	\$2,500 per semester	
Application Fee		\$35 (one-time fee)
Technology Fee	\$250 per semester	
Graduation Fee	\$600.00. This fee is to be paid in January of the year in which the student expects to participate in graduation. This fee covers: Quality Control, Examination, and Diploma	

*Graduation fees do not cover cost of robes, invitations and other graduation items.

** Doctor of Ministry Students who are beyond six semesters and are only completing the project/dissertation have a tuition cost of \$1,000 per semester for each semester enrolled until the completion of the degree.

*** Books and articles are extra.

METHOD OF PAYMENT

We accept cash, personal checks, bank drafts, MasterCard or Visa. Students electing the use of the interest free promissory note deferred payment plan will make payments during the semester with the entire semester charges being due in full by the 15th of the final month in the semester or 8-week cycle. The deferred payment plan divides the student's semester charge into two (2) or four (4) payments for the Fall or Spring Semesters, and into two (2) payments for the Summer semester. At the time of registration for the Fall and/or Spring semester, the student would pay the first payment (called a down payment) as follows: Full-time – $\frac{1}{4}$ or $\frac{1}{2}$. The remaining payments (depending on the two-payment or four-payment plan) are as follows:

PAYMENT PLAN	UNDERGRADUATE	GRADUATE	DUE DATE
Two-Payment Plan	$\frac{1}{2}$	$\frac{1}{2}$	At Registration
#2	$\frac{1}{2}$	$\frac{1}{2}$	15 th of 2 nd month
Four-Payment Plan	$\frac{1}{4}$	$\frac{1}{4}$	At Registration
#2	$\frac{1}{4}$	$\frac{1}{4}$	15 th of 2 nd month
#3	$\frac{1}{4}$	$\frac{1}{4}$	15 th of 3 rd month
#4	$\frac{1}{4}$	$\frac{1}{4}$	15 th of 4 th month

Students will be mailed a statement on or about the end of each month for any outstanding balances due. Students desiring to use the deferred payment plan will sign an agreement of understanding at the time of registration. Students who have not satisfactorily met their financial obligations to the school by the 15th of the final month will not be permitted to take final examinations, receive a grade for the course(s), or receive a transcript. All financial obligations from previous semesters must be satisfied before any student will be permitted to register for subsequent semesters.

If you have further questions, please contact the Financial Assistance Office at 1844HBC4YOU (1-844-422-4968) or financialassistance@hosannabc.org.

ATTENDANCE POLICY

Classroom instruction and learning is a very important part of our educational process. Therefore, attending classes, being punctual, and fulfilling class requirements are vital to the academic and Christian character of the student. Faculty members are required to maintain attendance records and report student absences to the Registrar's Office and Office of the Deans on a monthly basis. The student assumes responsibility for all absences and communication with the professor about absences. Whether the absence is considered excused or unexcused for a particular class session is a matter to be resolved between the student and the professor. The professor will determine whether the absence is excused or unexcused. Students are responsible for the material covered in the class, as well as outside readings, textbooks, homework assignments, etc. Students who are not present, on time, and prepared with all materials will find themselves at an extreme disadvantage.

CLASS ATTENDANCE

The school's policy regarding attendance is as follows:

1. The student is responsible for completing all assignments, written or oral, in each course for which he/she is enrolled, whether the student attends class or not.
- 2.
3. Students will not receive credit for any course for which he/she fails to attend at least 75 percent of the total classes scheduled for that semester.

VA ATTENDANCE POLICY

To ensure the programs comply with standards established for the Department of Veterans Affairs, GI Bill educational benefits contained in CFR 38, 21.4253 & 4254, this institution administers the following procedures.

- Records for clock-hour programs and semester-hour programs are complete and adequate to ensure compliance with Department of Veterans Affairs (DVA) reporting requirements (attendance, progress and rate of pursuit).
-
- Attendance - For students receiving GI Bill benefits while enrolled in this program, faculty members are required to maintain attendance records and report student absences to the Registrar's Office and Office of the Deans on a monthly basis. Students who do not maintain a 75 percent attendance rate will be terminated.

- Standards of Progress - For students receiving GI Bill benefits while enrolled in this program, progress is measured according to the Grading System described in the catalog. Any student whose overall grade point average falls below a “C” will be placed on Probation.
- Probation - The following probation standards will be administered for students eligible for Department of Veterans Affairs (DVA):

Any student whose overall grade point average falls below a “C” will be placed on academic probation. If the student fails to bring their overall average to a “C” after two semesters of academic probation will be terminated.

Re-certified - Officials will manage recertification using school standards; however, students may be recertified only after supervisors determine conditions have returned to satisfactory status. After two interruptions for benefits, students may not be recertified to VA for these programs.

DROP/ADD

According to the Academic Calendar, classes may be added or dropped. The Instructor, Academic Deans, and Registrar must approve dropping or adding a class.

THREE-DAY CANCELLATION

Students who provide written notice of cancellation within three days (excluding Saturday, Sunday, and federal and state holidays) of paying tuition, the Technology Fee, and/or the Payment Processing fee are entitled to a refund of all monies paid. Refunds will be provided within 30 days of receiving notice of cancellation.

GENERAL REFUND POLICY

Students are monitored during the first week of each course for signs of activity such as completing quizzes and tests. Students who do not demonstrate activity in their courses during the first week are administratively withdrawn, effective on the 7th day of the course. Students who are administratively withdrawn from the course for non-participation will receive a 100% tuition refund. This refund does not include the non-refundable Payment Processing and Technology fees. Refunds will be issued within 15 business days.

Appropriate credit for previous education and training may be granted to incoming students. For VA students, accepted credits will be disclosed to student and the Dept of Veteran Affairs after credits are granted.

Participation in courses is the responsibility of the student. If a student remains enrolled in a course after the Drop Date, he/she will remain enrolled in the course through the end of the term. Students are financially and academically responsible for their enrollment in courses if they are active beyond the first week.

Withdrawal from a Program or Single Course

A student must submit a Change of Status Form in order to withdraw from the program or from a single course. The form must be received by the Drop Date in order to receive a full refund of tuition paid. A student is liable to pay for each course taken or not dropped by the Drop Date at the individual course cost. If the student has paid for the entire program up front, the program cost less this liability will be refunded to the student.

EXIT INTERVIEW

A comprehensive and oral examination is now administered to all graduating students before graduation. Exit interview questions are used with data generated by Faculty Senate Members in their area of expertise.

GRADES

CLASS WORK AND GRADING (PER SEMESTER HOUR)

CERTIFICATE, ASSOCIATE and BACHELOR PROGRAM GRADING SYSTEM

LETTER GRADE	4.0 GRADING SCALE	QUALITY POINTS
A	4.0 – Excellent (100-90)	12.0
B	3.0 – Good (89-80)	9.0
C	2.0 – Satisfactory (79-70)	6.0
D	1.0 – Passing (69-60)	3.0
F	0.0 – Failure (59-0)	0.0
I	Incomplete	
W	Withdrew	
WP	Withdrew Passing	0.0
WF	Withdrew Failing	0.0
AU	Audit	0.0

Grade Points: **A** = 4 **I** = Not Counted
B = 3 **W** = Not Counted
C = 2 **WP** = Not Counted
D = 1 **WF** = 0
F = 0

GRADUATE PROGRAM GRADING SYSTEM

LETTER GRADE	4.0 GRADING SCALE	QUALITY POINTS
A	4.0 – Excellent (100-90)	12.0
B	3.0 – Good (89-80)	9.0
C	2.0 – Satisfactory (79-70)	6.0
D	1.0 – Passing (69-60)	3.0
F	0.0 – Failure (59-0)	0.0
I	Incomplete	
W	Withdrew	
WP	Withdrew Passing	0.0
WF	Withdrew Failing	0.0
AU	Audit	0.0
P	4.0 Pass	12.0

Grade Points: **A = 4** **I = Not Counted**

B = 3 **W = Not Counted**

C = 2 **WP = Not Counted**

D = 1 **WF = 0**

F = 0

OTHER POLICIES

Dress Appearance

Moderation in the manner of dress and conduct is the safe guide for Hosanna Bible College students. Casual dress is acceptable in the classroom as long as it is neat and modest. Students and staff are reminded that dress and appearance may maximize or minimize opportunities to effectively witness to others about our Lord Jesus Christ.

Policy on Readmission

When a student withdraws or is suspended from school, re-admission is not automatic. In these situations, students must apply for re-admission through the Registrar's Office where a complete evaluation of the application and the previous situation(s) must take place before re-admission. A student that is suspended for academic reasons is ineligible for re-admission until one full semester of studies has passed.

Privacy of Educational Records

Hosanna Bible College's policy concerning access to student records is governed by the Family Education Act of 1974, commonly known as "The Buckley Amendment." This school will not convey to any other party, agency, or organization any information from a student's record without first obtaining the written consent of the student. Likewise, no information will be conveyed to college officials, teachers, other schools, or authorized federal agencies (see R2T4 policy at <https://fafsa.ed.gov/privacyR2T4.htm>)

without first obtaining the written permission-consent of the student. The formal forms for validating the release of student information are available in the Registrar's Office.

Educational Rights and Privacy Act of 1994

Your personal academic records will always be on file in our academic office. You are entitled to review your file at your request. We respect your right to privacy and will not, under any circumstances, give any information to another party without your written permission to do so. This includes your transcript.

Disclosure Statement

The information contained in this Hosanna Bible College publication reflects the current practices, policies, procedures and regulations. The school reserves the right to change programs of study, academic requirements, tuition, fees, policies, procedures and regulations at any time without prior notice.

Official Transcripts

Transcripts reflecting the academic progress and standing of current and former students will be issued by the Registrar's Office upon written request by the student. Official transcripts will only be sent to persons, institutions, or agencies after written approval is received from the student. The school will not process request for transcripts until all outstanding balances have been settled by the student. Mid-semester and final grade reports are only issued to students and do not take the place of official transcripts. Students can receive a total of ten official transcripts free of charge. The charge per official transcript is \$5.00 after the ten copy limit is reached.

Cheating and Plagiarism

Cheating is a serious offense in any academic setting. Students who cheat will receive a grade of "F" for that assignment or examination and will be reported to the Academic Dean for further disciplinary action. To plagiarize is to steal and pass the ideas or words of another as your own or to use a created production without crediting the source. Simply put, plagiarism is literary theft. Such conduct will not be tolerated in this institution. Students found guilty of such conduct may face discipline up to and possibly including suspension from Hosanna Bible College.

Hosanna Bible College

Student Grievance Policy

Policy Statement

Hosanna Bible College students have the right to pursue timely, legitimate grievances against employees of the College. Therefore, Hosanna shall establish, publish, and follow a procedure that delineates the rights and responsibilities of the aggrieved party and the college employee against whom a grievance may be lodged.

Purpose

The student grievance procedure provides a process for resolving student disputes with employees. This procedure applies to all student issues, including but not limited to academic issues, student services, or administrative concerns. Grievances involving academic issues are limited to final course grades and satisfactory completion of instructional program requirements.

The grievance procedure may be used by persons who were enrolled as students at Hosanna at the time the incident occurred. The person filing the grievance must be the subject of alleged unfair treatment that is related to his or her status as a student or program participant. A grievance cannot be filed on behalf of another person.

Definitions

Academic Issues - Grievances involving final course grades or satisfactory completion of instructional program requirements.

Additional Accommodations - Assistance for students requiring language or interpretation assistance, disabilities accommodations, or alternate arrangement for online/distance learning students.

Appeal - The procedure for further consideration of a grievance if the student or employee believes there were exceptional circumstances that affected the grievance procedure decision. An appeal should not be pursued if either the student or the employee disagrees with the decisions made during the grievance procedure.

Appropriate Vice President - The Vice President of Operations or Vice President responsible for the division within which the involved party works.

Bias - "A tendency to believe that some people, ideas, etc., are better than others that usually results in treating some people unfairly." (Source: Webster's online dictionary)

Department Head - Person who oversees a department at Hosanna (e.g., Department Dean). Refer to the organizational chart for specific information.

Discrimination - Unequal treatment based on race, gender, color, sexual orientation, age, disability, ethnicity, or religion (Source: <http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>)

Exceptional Circumstances - The discovery of new evidence not presented in the initial grievance and/or an allegation of serious bias or discrimination at some level of the student grievance procedure and/or documentation showing that the College did not properly follow the grievance policy. Extenuating Circumstances: Documented medical illness, death of a family member, work, or family situations that significantly interfere with normal life functions.

Formal - The informal communication regarding an incident has not led to resolution through initial steps in the procedure and rises to the level of complaint, and the student files an official grievance form. All formal grievances are documented and logged in the Dean of Students office.

Harassment - Severe, pervasive, and offensive behavior that negatively affects another's access to an educational opportunity or other college benefit [Source: Davis v. Monroe County Board of Education, 526 U.S. (1999)].

Incident - The situation or circumstance that the student perceives as grievable.

Informal - The communication regarding an incident is simply at the inquiry stage and open to resolution without a formal procedure. Working Days: Days the College is open and operating under a normal schedule. This excludes weekends, closings due to weather conditions, and holidays observed by Hosanna.

Reasonable Accommodations - Under Section 504 of the Rehabilitation Act of 1973, Hosanna is required to take reasonable steps to accommodate disabilities unless it would cause the College undue hardship.

Student Grievance Form - The electronic form a student uses during the grievance procedure, available on the College website.

Title IX - "Title IX promotes equal opportunity by providing that no person may be subjected to discrimination based on sex under any educational program or activity receiving federal financial assistance." (Source: <https://www.justice.gov/ovw/protecting-students-sexual-assault>)

Procedure

The student grievance procedure provides a process for resolving student disputes with teaching faculty, staff, and administrators. This procedure applies to all student issues, including but not limited to **academic issues**, (terms that appear in **boldface** type are defined above) student services, or administrative concerns. Grievances involving academic issues are limited to final course grades and satisfactory completion of instructional program requirements. Students who need **additional accommodations** at any time during this procedure should contact the Dean of Students office.

The grievance procedure may be used by persons who were students at Hosanna at the time the **incident** occurred. The person filing the grievance must be the alleged subject of unfair treatment that is related to his or her status as a student or program participant. A grievance cannot be filed on behalf of another person.

Throughout the grievance procedure, it is up to the student to present evidence to support the claim. Students are advised to keep written notes and maintain documentation to provide evidence of complying with each step of this procedure. All allegations arising from a single event must be presented in one grievance.

The procedure involves specific deadlines for pursuing a grievance. Students are required to follow the steps and timeline outlined within this procedure. Issues presented past the deadlines will not be considered unless there are specific, **extenuating circumstances** that make pursuing the complaint by the deadline extremely difficult. To request an extension due to extenuating circumstances at any point in the procedure, the student, employee, or supervisor must request in writing within the timelines listed. Requests for deadline extensions should be submitted to the applicable department head. Should extenuating circumstances be present, documented, and approved, the department head will determine and communicate in writing an appropriate revised timeline and next steps to all involved parties.

If college officials determine that the student cannot continue to attend class, participate in clinical experiences, or participate in student activities for a specified period because of the potential for harm to self or others, the Dean of Students after consultation with other College Officials, may issue specific restrictions and will provide the rationale in writing. If at any time in the procedure the grievance or appeal involves claims of **discrimination** or **harassment** (including **sexual harassment**), the matter must be forwarded immediately to the **Vice President of Operations**, who must investigate the situation and determine next steps within **six working days** of the notification.

Grievance Steps for Students

Step 1. The student meets with the employee with whom they have the concern within six working days of the incident. This conversation should be an **informal** attempt on the part of the student to resolve the issue efficiently. Following the conversation, both parties should document the facts and possible outcomes for their records. If the student is not satisfied that the concern has been resolved, he/she may move to Step 2.

Step 2. The student meets with the employee's supervisor to present the grievance within six working days of the meeting with the employee in an attempt to resolve the issue. Following this additional informal conversation, all parties should document the facts and possible outcome for their own records. If the issue is not resolved at this step, the supervisor provides information about the **formal** grievance procedure to the student, which begins with Step 3.

Step 3. The student submits the formal Student Grievance Form within six working days from the meeting with the supervisor. If the student feels that the conversation with the employee and his or her supervisor did not satisfy the issue in question, he/she should initiate the formal grievance procedure. The student is encouraged to meet with a counselor in the Dean of Students office for assistance with the following tasks:

- Identifying the specific issues involved in the grievance;
- Reviewing the steps of the procedure and strategies for preparing each step;
- Developing verbal and written approaches appropriate to the grievance and in compliance with the Student Grievance Procedure;
- Determining when immediate support and other assistance is necessary, especially if the matter involves claims of discrimination or **sexual harassment**; and
- Completing the **Student Grievance Form** (hereafter "form");

1. The student completes the electronic form documenting the dates of any meetings and prior discussions held to resolve the grievance.
2. Within six working days from the meeting with the supervisor, the student submits the form and any accompanying documentation, which is routed directly to the Dean of Students (or his/her designee).
3. Within six working days of receipt of the form, the Vice President, Dean of Students (or his/her designee) logs the formal grievance and determines whether the student has met the guidelines outlined in this procedure. If so, he/she moves the case to the appropriate department head of the employee against whom the grievance has been filed, and notifies the appropriate Vice President. If not, he/she denies the grievance and responds in writing to the student explaining the rationale for the denial.

Step 4. Within six working days of receiving grievances approved for consideration, the

department head determines whether the concern meets the guidelines for being heard as a grievance case. If so, he/she creates the official case, notifies the employee and supervisor involved that a grievance has been filed, requests a written response, and monitors the procedure through the subsequent steps. If not, he/she denies the grievance and responds in writing to the student explaining the rationale for the denial.

Step 5. The employee and supervisor submit a written response (hard copy or electronic copy) to the department head within six working days of receiving the request. (Employees should consult with Human Resources if they need assistance at any point in this procedure.) The department head uploads this documentation and adds it to the official case file.

Step 6. The department head meets with the student to discuss the official grievance case within six working days of receipt of the written response noted in Step 5 and shares the information gathered regarding the case. Following the conversation, both parties should document the conversation and possible outcome for their own records. The department head will determine the appropriate action/resolution within six working days of the meeting with the student and communicate the decision to the student, employee, direct supervisor, the appropriate Vice President, and the Dean of Students in writing. The decision of the department head is final except in the circumstances outlined in the following appeals procedure. All records of formal grievances are kept within the College's approved system for management and tracking of cases.

Procedure for Appeal

If the student believes that **exceptional circumstances** justify reconsideration of the decision made by the department head, the student may file an **appeal**. An appeal should not be pursued if the student simply disagrees with the decisions made during the grievance procedure. The discovery of new evidence not presented in the initial grievance and/or an allegation of serious bias or discrimination at some level of the student grievance procedure and/or documentation showing that the grievance policy was not properly followed by the College are allowable exceptional circumstances. To request an appeal, the student follows these steps:

Appeal Step 1. Within ten working days of receiving the written decision in the grievance case, the student files a written appeal with the assistance of a college counselor, who will have access to the appeal form within the College's approved system for managing and tracking cases. The appeal is sent within the system to the Dean of Students who then routes the form to the appropriate Vice President who oversees the department head involved in the case. To file an appeal, the student must work with a counselor from the Dean of Students office to complete the written appeal, with a clear explanation of what qualifies the grievance for an appeal based on the

definition of exceptional circumstances noted within this procedure. The student should be as specific as possible and attach documentation to support the need for an appeal. The name of the counselor assisting the student is required on the appeal form.

Appeal Step 2. Upon receipt of the appeal, the appropriate Vice President reviews the appeal based on the definition of exceptional circumstances noted within this procedure. If he/she determines that the grievance is not eligible for appeal, he/she communicates that decision to all involved parties and closes the case within ten working days. If he/she determines that the grievance is eligible for appeal, he/she conducts an appeal investigation of the case and renders a final decision within ten working days of receiving the appeal. During this time, the appropriate Vice President has the option of requesting further meetings with any party involved in the grievance procedure if he/she feels that such conversations will aid in the ability to come to a final decision. The appropriate Vice President sends a copy of the decision to the student, employee, the department head, and Vice President, Dean of Students within the College's approved system for managing and tracking cases.

If students are unable to resolve a complaint through the institution's grievance procedures, they may complete the Student Complaint Form (PDF) located on the State Authorization webpage at <https://northcarolina.eud/stateauthorization>, and submit the complaint to studentcomplaint@northcarolina.edu or to the following mailing address:

North Carolina Post-Secondary Education
Complaints c/o Student Complaints
University of North Carolina
System Office 910 Raleigh Rd.
Chapel Hill, NC 27515-2688
Students may contact HBC's accrediting body at

Transnational Association of Christian Colleges and Schools

(TRACS)

15935 Forest Road Forest, VA 24551
434-525-9539 info@tracs.org
Students may contact the Title IV Coordinator
for HBC at Keith A. Anderson, Executive Vice
President
Hosanna Bible College
3519 Fayetteville Street Durham, NC 27707
844-422-4968 Ext. 143 kanderson@hosannabc.org

GRADUATE PROGRAM OVERVIEW

The HBC Master of Christian Education, Master in Christian Counseling, Master of Divinity, Doctor of Ministry, and Doctor of Leadership Programs' principle missions are the professional education of the laity and clergy for Christian ministry. We are dedicated to preparing students for the mature performance of their chosen vocation.

The HBC resources are offered to students with a diversity of ministerial aims, to assist in the preparation for ordination or lay professional vocations in the community and the church. Additionally, HBC's Graduate Programs stress character development, which includes religious, cultural, social and ethical values.

MISSION STATEMENT

To prepare students theologically for the "practice of ministry" by developing in each graduate a disciplined intelligence, informed by sound learning and equipped for worthy professional service.

ACADEMIC POLICY AND REGULATIONS

Students are admitted to HBC Divinity School without regards to gender, race, color, age, national or ethnic origin, provided they meet basic requirements for admission. All students admitted have equal access to the rights, privileges, programs, activities and student aid afforded by HBC Graduate Programs and are governed without discrimination by the established policies and procedures.

All degree requirements must be completed within seven years of the date of admission, except in special circumstances which must be approved by the Provost.

ADMISSION POLICY

HBC accepts students as graduate degree candidates, continuing education students and non-matriculated graduate students. Students who wish to enroll in the HBC Graduate Programs must provide an official transcript from the school(s) where they completed their undergraduate studies. Three references will be requested: two church related references, such as home church pastor, campus minister, or denominational official and one general character reference. Applicants are evaluated based on academic attainment, future promise for ministry and vocational clarity and commitment.

Students entering the Continuing Education program must complete an application for admission and provide any documentation needed; i.e. high school transcripts, GED, or life experience.

Each applicant will also have to complete a spiritual autobiography.

Categories of Admission

Regular Student – persons who are admitted into a degree program.

Non-degree Student – persons who are admitted as special students, who are not seeking a degree, but are interested in taking a few courses for their own interest.

Admission Acceptance

Persons who do not matriculate at the time for which they were originally admitted forfeit admission, unless they present a written request for deferral to the Admissions Committee. HBC must also receive a final transcript verifying the conferral of the undergraduate, graduate, and seminary degree.

Potential Students

Potential students are responsible for the following items to complete the application process.

1. Request an official transcript from their high school, college, etc.
2. Complete a spiritual autobiography.
3. Request two people to complete letters of reference.
4. Have their physician complete a health form.

Graduate Admission Requirements

Students have access to the admission policy of HBC as found in the Graduate Student Handbook. Assessment forms and records are kept on file to assess that procedures are in place for monitoring how special students are benefited and serviced.

Special Admissions

“When a student does not meet all the graduates standards for admission or its equivalent, the student must demonstrate the ability to benefit from the educational programs offered by Hosanna Bible College. Life experience will also be considered.”

Probationary Admissions/Ability to Benefit Services

Ability to benefit services are also provided when students are placed on academic probation, have special learning disabilities, and are admitted under probationary status. Their assigned faculty advisors and the institution's deans monitor these students. The institution has the right to reduce their academic course load and extend their date of graduation. If a student does not meet all of the admissions requirements, they may still be granted initial admission status. This student can only enroll for six credit hours. If this person meets the satisfactory requirements, after the first semester they will then be

placed on provisional status. The next semester (they will be allowed to take nine credit hours) if they meet the satisfactory requirements in this second semester, they will be allowed to apply for regular student status by the Admission Committee of HBC for full-time student status. Confidential records on these students are kept in the registrar's office. Follow-up is measured by course grades and institutional competencies.

Enrollment Limitations

In an effort to maintain institutional effectiveness, enrollment limitations will be applied involving student enrollment for all courses. As a general rule, for undergraduate courses enrollment will be limited to 1-25 students per course. For graduate courses, enrollment will be limited to 1-18 students per course. For post-graduate courses, enrollment will be limited to 1-10 students per course. Courses having additional instruction support such as teacher assistants will be allowed greater ratios. These limitations may be adjusted on a course by course basis by the registrar and the chief academic officer.

GRADUATE PROGRAM LEARNING OBJECTIVES AND OUTCOMES

The programs (curriculum) of HBC are at a post-baccalaureate level that reflects and extends the intellectual maturity of the students. There is a clear distinction between graduate entry-level master's degrees and baccalaureate degree programs. The institution's handbooks and resource materials state the requirements for admission to the graduate programs. The graduate handbook states, "The requirements for admission, as described in this section of the catalog, have been established by the college as providing minimum qualifications for admission. The college follows an open admissions policy for those who meet the spiritual and educational qualifications outlined. All applicants for admission to Hosanna Bible College must show evidence of Christian character and scholastic competency by providing a spiritual autobiography."

The cognitive domain encompasses the acquisition and use of knowledge and understanding. Knowledge is understood as the recollection of previously learned information. Knowledge represents the lowest level of learning outcomes. Comprehension is described as the ability to understand the meaning of information. This activity would involve the capacity to transform material from one form into another.

Bloom's classic taxonomy of learning objectives says *cognitive learning* has six cognitive skill levels they include: Knowledge, comprehension, analysis, application, synthesis, and evaluation. HBC seeks to involve the Bloom taxonomy in all its levels of learning in its graduate programs.

Practical application of the theories is evident. These theories promote professional growth, development and future success on the part of the students. The graduate courses often include practical activities away from campus; for example, hospital

visitations, correctional institution assignments, summer internships in local churches and special sponsored programs at the HBC

campus. Students also appreciated the department's efforts to provide career guidance and the opportunity to become involved with a variety of internships.

<i>Bloom's Cognitive Level</i>			<i>What it is</i>	<i>Behaviors Associated</i>
<i>Increasing Levels of Complexity from Level 1 to Level 6</i>	1	Knowledge	Recalling or remembering <u>without</u> understanding it	Describe, List, Identify, Label
	2	Comprehension	Understanding learned material	Explain, Discuss, Interpret
	3	Application	Putting ideas and concepts to work to solve problems	Demonstrate, Show, Make use of information
	4	Analysis	Breaking down info into component parts to see interrelationships and ideas	Differentiate, Compare, Categorize
	5	Synthesis	Putting parts together to form something new	Compose, Design, Propose
	6	Evaluation	Judging the value of evidence based on definite criteria	Conclude, Critique, Prioritize, Recommend

DISMISSALS

If a student's behavior is unacceptable and he/she can no longer benefit from the services that we have to offer, this person will be subject to dismissal. Re-admission will not be considered until at least one full semester has passed, and the student has given evidence of a change in his/her behavior.

ACADEMIC PROBATION

Any student whose overall grade point average falls below a "C" average will be placed on academic probation. If the student fails to bring their overall average to a "C" after two semesters of academic probation, they may be temporarily suspended or terminated. This student will have to sit out at least one semester and give evidence that they should be re-admitted. Students that are re-admitted will automatically be placed on academic probation during their first semester.

READMISSION

Any student who has previously attended HBC, but has not attended during the prior semester, or who withdrew from HBC before completing the prior semester is required to file an application for readmission with the Admission Committee.

In the case where an applicant was granted admission, but did not attend, the applicant need only to write a letter to the Admission Committee, giving the date desired to report for registration.

A student that has been dismissed from HBC may reapply after one full semester. A student who formally withdrew may apply for re-admission before the beginning of the next scheduled semester or Summer Session.

To be readmitted, the student must complete the following requirements:

1. Submit a new application.
2. Submit an additional statement detailing reasons for withdrawal and reasons for seeking re-admission at this time, as well as describing activities and employment undertaken since withdrawal.
3. Submit the names of three persons willing to serve as references who will be contacted by the student, one of which must be an ecclesiastical official.
4. Transcripts of all academic work undertaken since withdrawal from HBC.

The members of the Admission Committee for an admission decision will review these additional materials, along with the student's original file. An interview with the Academic Dean may also be requested before the processing of the application for re-admission.

NON-PUNITIVE GRADES

Non-punitive grades are those that are not computed into a student's grade point average (GPA). Grades of "I" and "W" are non-punitive grades.

REPEATING A COURSE

Students may repeat a course in which a final grade of "D" or "F" has been earned. Even though the course may be offered several times, academic credit can be counted only once. If a student's original grade was "D" and the grade achieved in repeating the course is higher, the "D" is then dropped and the higher grade replaces it in the calculation of the student's cumulative average.

If the original grade is an "F" (a punitive grade) and the grade achieved repeating the course is higher, both the higher grade and the "F" are counted in calculating the cumulative average. If a student fails a course twice, the "F" grade counts only once in calculating the cumulative average.

THE GRADE OF INCOMPLETE

The incomplete 'I' grade is given as a final grade, but is not necessarily the permanent grade. The 'I' is assigned when the student, as a result of illness or some other acceptable circumstance beyond the student's control has occurred; consequently, was unable to complete the work required for that course. The student would have been passing prior to the illness to receive "I."

All incompletes must be removed by mid-semester of the next semester in which the student is enrolled. If the "I" is not removed, it will become a permanent grade. A special examination period for the removal of incompletes is provided and announced in the academic calendar for the convenience of faculty members and students.

The incomplete is a non-punitive grade that is not included in the computation of semester and cumulative averages. A special form for the removal of incomplete grades is available to the faculty members in the office of the Director of Records and Registration.

WITHDRAWALS

Any student desiring to withdraw from the Graduate Program must adhere to the HBC withdrawal policy by completing a withdrawal form with appropriate signatures. Students are to abide by the period specified for withdrawal on the school calendar.

ABSENCES

Divinity School students are expected to attend class on a regular basis. If a student needs to be absent from class, they are expected to inform the professor.

TARDINESS

Penalties for tardiness are imposed at the discretion of the professor. Online students are responsible for weekly dialogue and course participation.

TRANSFER POLICY

Transfer applicants are required to provide any transcripts of credits from all postsecondary schools. All transcripts must be signed and sealed by the authorized official of that institution, and then provided to the Admission Committee.

It is the student's responsibility to request that all transcripts and other records be forwarded to the Admission Committee. Copies of all transcripts should be received before enrollment.

Course work transferred in, or accepted for credit toward a degree must be completed at an institution accredited as degree granting by an accrediting commission recognized

by the United States Department of Education, at the time the course work was completed. Exceptions may be

allowed at the discretion of HBC. Transfer credit is given only for courses in which the student earned a final grade of "C" or above.

To earn a degree from HBC, students transferring from an accredited Community College or four- year institution are required to complete successfully at least 30 semester hours in one academic year of study at HBC. Students transferring from a two- year institution are required to complete at least 30 semester hours for the Associate degree, and at least 50 semester hours for the undergraduate degree at HBC. They may transfer no more than 70 credit hours. Students transferring from a senior college are required to complete at least 30 semester hours at HBC. They may transfer no more than 90 credit hours.

Credits from another institution will normally be limited in the Master of Divinity and Master in Christian Counseling programs to one third of the total number of credits required for graduation by the Divinity School and up to one quarter for the Master of Christian Education. A student applying for transfer to HBC's Master Programs from another seminary must include the following with the required application materials:

1. A statement of explanation and purpose for the proposed transfer.
2. A letter of honorable dismissal written by the Academic Dean or Registrar of the seminary from which the transfer is sought.
3. A letter of recommendation written by the Director of Field Education or Student Life of the seminary from which transfer is sought.

Transfer Credits for Current HBC Students

In order for a currently enrolled HBC student to pursue courses of any type at another institution for transfer credit towards an HBC degree, the student must obtain, in advance of registration for such courses, written approval from his/her Advisor and the Academic Dean(s). Credits are appropriately processed and entered on the transcript of the student showing courses, descriptive titles, and course credit hours. Grades are transferable and are recorded and computed in the student's average.

Midterm Exams/Reviews

Midterm exams/reviews are conducted during the midterm of the fall, spring and Summer Semesters with the results issued to students. The grades will help the instructor and student to know his/her standing in a given course.

Progress Reports

Progress reports may be issued by the instructor at his or her discretion. While proving these reports to students are not required by the institution, instructors are asked to provide progress at the student's request. Midterm grades are kept by the institution and used as a record of progress for each student.

Student Record Procedure

Hosanna Bible College keeps Records of Progress on all students, veteran and non-veterans alike. Grade reports are furnished to all students at the end of each scheduled school term.

Financial Aid Procedures

The Office of Financial Aid coordinates all financial assistance offered to Hosanna Bible College (HBC) students and is charged with the responsibility of assuring that federal, state and institutional policies are operationally effective. The philosophy is to provide access and choice to students who without such aid would not be able to attend HBC. The programs administered provide monetary assistance to students who can benefit from further education but who cannot do so without such assistance.

Financial Need

While the academic record of a student is important for admission to college and for certain scholarships, most financial aid is awarded primarily based on financial need. Financial need is determined by comparing the amount a student and his family can provide toward

his college education with the actual cost of attending Hosanna Bible College. The purpose of financial aid is to supplement the resources of a student and his family. It does not exist to replace these typical sources of support. Since tuition and fees are due and payable as a part of the student's registration, no student should come to the College for registration without money sufficient to cover all the fees and deposits for the semester. The need for financial assistance should be anticipated and all arrangements for aid should be made with the Office of Financial Aid before the day of registration.

All Financial Aid must be received before any refunds are made. Where payment was not actually made, but credit was granted based upon anticipated financial aid or income, no refunds will be made until all anticipated financial aid or income is received by HBC.

How to Apply for Financial Aid

Complete a Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA and any other aid information requested should be received in the Office of Financial Aid by May 1 for the fall and spring semesters. A separate application for the summer session is required and a FAFSA should be on file prior to April 1.

Applicants should allow at least 7-10 days for processing by the Office of Financial Aid. Financial Aid for any new student will be considered only after he/she has been accepted for admissions by the Admissions Office and paid all fees.

To be considered for financial aid, every student must satisfy the following requirements:

1. All students must complete a Free Application for Federal Student Aid (FAFSA) for the intended period of enrollment and list HBC's Title IV school code in the school section of the application so that student aid report can be sent to HBC. A student aid report either eligible or ineligible must be on file to receive federal and some forms of state and institutional aid.
2. Be accepted for admission.
3. Make Financial Aid Standards of Satisfactory Academic Progress.

FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS

Federal regulations require that all student financial aid recipients make satisfactory academic progress toward achieving a degree. Progress is measured by the student's cumulative grade point average (GPA) and credits earned in relation to those attempted and the length of the academic program. In order to assure that students make progress toward their degree program, both in terms of the number of hours completed and cumulative GPA, Hosanna Bible College will utilize the following satisfactory academic progress policy.

PROGRESS STANDARDS

A. Cumulative Grade Point Average (GPA)

Academic standards of progress are reviewed at the conclusion of the spring semester each year by the Office of Financial Aid and are based on the following criteria:

A 4.0 – Excellent (100-90) 12.0

B 3.0 – Good (89-80) 9.0

C 2.0 – Satisfactory (79-70) 6.0

D 1.0 – Passing (69-60) 3.0

F 0.0 – Failure (59-0) 0.0

I Incomplete, W Withdrew. WP Withdrew Passing 0.0, WF Withdrew Failing 0.0. AU Audit 0.0

B. Hours Earned

To demonstrate satisfactory progress, students must complete at least 67% of credits attempted within each academic year. To remain eligible for financial aid, students must earn 67% of total attempted hours for all previous enrollment periods. A program completion review will be performed at the end of the spring semester. For students enrolled in summer school, a second program completion review will be performed at the conclusion of summer school.

C. Maximum Hours

To remain eligible for financial aid, undergraduate students must complete their degree within 150% of the published length of their academic program. For example, a student in a program requiring 120 credit hours for graduation will be eligible for financial aid during the first 180 hours attempted. Students who have completed the requirements for their degree or reached 150% of attempted hours toward their degree will become ineligible for financial aid. NOTE: Students will not be considered to have reached the 150% hour maximum until after the semester in which they reach or exceed the attempted hours allowed.

TRANSFER STUDENTS:

Only officially accepted transfer credit hours and transfer credit hours specifically applied toward a student's degree program will be counted in the maximum number or allowable credit hours for financial aid eligibility. Transfer credit hours plus quality hours are used to determine academic status for transfer students.

A. Repeat Coursework

A student's term enrollment status is determined based on repeated courses as defined

by federal regulation (34 CFR Section 668.2). Failed courses can be repeated and counted toward enrollment status multiple times as long as the student has never passed the course. Repeated courses in which a passing grade has been received will only be counted toward enrollment status for one repetition after passing the course. Any second or subsequent repetition of the passed course will not be included in the enrollment status for purposes of the title IV, HEA programs. Federal Title IV aid will be recalculated based on the student's adjusted enrollment status. The recalculation will be applied regardless of whether a student received aid for previous course enrollments.

B. Financial Aid Suspension

Students who fail to make satisfactory progress during the Probation status or students not meeting the probation GPA requirements will be suspended from the financial aid program. Once a student has met the academic standards, the student must contact the Office of Financial Aid for a Satisfactory Academic Progress Review. It will be the student's responsibility to contact the Office of Financial Aid, so that if eligible, their financial aid may be reinstated. Students who receive all F's, W's, or fail to complete at least 3 credit hours in courses attempted in any semester will be removed from financial aid without a probation period. In evaluating satisfactory progress for financial aid and "I" will be considered a grade of "F". A student's aid will be withheld pending the submission of a grade change for any course in which an "I" grade is received. Students must notify the Office of Financial Aid of grade changes so that a program review can be performed, and eligibility determined.

C. Financial Aid Probation

Students who fail to meet the academic standards of progress but have an approved financial aid appeal are considered to be on financial aid probation. Students on financial aid probation are eligible for federal financial aid for one term and must agree to the conditions of the appeal by the stated term deadline. At the conclusion of the probationary period, students must meet the conditions as outlined in the individual academic plan, earn 100% of the attempted coursework or meet the 27 academic criteria as outlined in "A" above for continued eligibility.

D. Annual Review

A year-end progress review will be performed at the end of the spring semester. For students enrolled in summer school, a second progress review will be performed at the conclusion of summer school. Students who are out of compliance with one or more of the progress standards become ineligible for aid. A student who meets the requirements for fall and spring will also qualify for financial aid for the summer session. Students who are deemed ineligible for aid as a result of the annual review will not be eligible for aid the upcoming fall semester and any future terms until they meet the academic criteria as outlined in "A" and "B" above.

E. Appeals

Students who have extenuating circumstances that contributed to their failure to meet satisfactory academic progress will be given an opportunity to appeal for reinstatement of financial aid. A typed written request and justification for an appeal should be

addressed to the Director of Financial Aid. Reasons that may be acceptable for an appeal are: (1) serious illness or accident involving the student; (2) death, accident or serious illness in the immediate family; (3) additional hours accumulated as a result of transferring from another institution; (4) other extenuating circumstances may be acceptable and will be considered. The Financial Aid Appeal Committee will review the request and if necessary, schedule a hearing. If the Appeal Committee has justifiable evidence of extenuating circumstances (as indicated by the Academic Review Board), the student may be considered for financial aid for one additional semester. The student will be notified in writing within 10 business days of the Financial Aid Appeal Committee's decision.

Students appealing for reinstatement of eligibility remain ineligible to receive aid and should be prepared with other resources to pay all educational expenses. Students whose appeals are approved may have their eligibility for aid reinstated.

The decision of the Financial Aid Appeal Committee is final and cannot be appealed. Refund Policy (Additional in Master Handbook)

Laboratory Fees are Non-refundable—Tuition charges paid from grants or loans are restored to those funds on the same prorated basis.

Board—A prorated portion of the fees paid for board will be refundable if a student officially withdraws from HBC. Refunds will not be made for periods of less than one week.

Room Rent—Refundable only upon written approval of the Vice President for Student Affairs. Such written request must be received prior to August 1, for the first semester or December 1 for the second semester.

Room Deposit—Refundable only if the University is unable to assign housing.

Medical Withdrawals—Students withdrawing for medical reasons during the first fourteen calendar days after the first day of class will be granted a full refund. Withdrawals on the fifteenth day and thereafter will be based on the above refund policy.

Acceptance Fee--Non- refundable.

Other Fees—Non- refundable, except in the instances where it can be shown that an error in such charges occurred. (Fees paid for traffic violations, library fines, athletic equipment, etc. are not refundable.)

Process of Refunds—Refunds due are computed from the date of official withdrawal from HBC, official reduction of course load, official withdrawal from courses, or official withdrawal from housing.

No refund due is guaranteed until 30 days after the first day of classes each term.

Title IV Refunds/Return of Funds – If you are receiving financial aid from Title IV federal funds and you withdraw from HBC under any circumstances; either officially or unofficially, your aid will be terminated and a Return of Title IV calculation will be performed by the Office of Financial Aid to determine the amount of aid you are eligible to receive. If you received funds for which you were not eligible, you will receive notification from HBC for repayment of those funds.

If you plan to return to HBC and apply for assistance, you must pay off your balance owing. In order to receive financial aid, you must be meeting financial aid satisfactory academic progress. Please refer to the Satisfactory Progress Policy to determine your eligibility status for future applications for aid.

Acknowledgement of Receipt Student Handbook

I acknowledge receipt of a digital copy of the Hosanna Bible College Student Handbook. I understand that these documents contain the academic rules, policies and procedures including by reference or hyperlink, and any amendments that may occur from time to time. I understand that the College will periodically review its policies and procedures in order to serve the needs of the College and to respond to mandates of the Legislature, the federal government, and other regulatory and accrediting agencies. Hosanna Bible College reserve the right to change, rescind, or include additional regulations, policies and procedures in the Student Handbook. I understand that such changes may occur without notice and that I agree to periodically check the online version of the Hosanna Bible College Student Handbook. I will be held accountable for all stipulated academic requirements and for adhering to all policies put forth in this document, or its subsequent versions.

Signature: _____

Date: _____

Print Full Name: _____

Submit this signed form to the Office of Admissions by the end of Orientation Week.

Your Registration will not be complete until this signed form **is returned**.

Return to Title IV Procedure

Withdrawal Process

The Registrar's Office must be notified if a student decides to withdraw from all courses at the University. The notification may be in writing, by phone, by e-mail, or in person. The student's withdrawal date is the date that the official notice is sent and received by the registrar.

For students who fail to withdraw officially, the institution may administratively withdraw the student. The withdraw date for an administrative withdrawal will be determined by three options, and they are as follows: 1. the midpoint of the enrollment period, or 2. the last documented date of attendance at an academically related event, or 3. the date an event occurred which prevented the student from officially withdrawing from the institution. Such events include illness, grievous personal loss, or other such circumstances beyond the student's control.

To be considered 'withdrawn' a student must have ceased enrollment in all classes. If a student reduces their course load, the reduction represents an enrollment change, not a withdrawal.

Refund Policy

Students who withdraw, drop out, or are expelled from HBC within the drop/add period receive 100% refund of tuition and related fees.

Students who withdraw, drop out, or are expelled from the HBC after the 60% point of the enrollment period will receive no refund.

Students who withdraw, drop out, or are expelled from the HBC after the drop/add period and before 60% of the enrollment period has been completed may be entitled to a refund as identified below:

Students Who Do Not Receive Federal Title IV Financial Aid

The refund shall be determined by computing the percentage of the enrollment period remaining after the date of withdrawal times the tuition and fees originally assessed the student. At no time will refunds be awarded after the 60% point of the enrollment period. Students Who Receive Federal Title IV Financial Aid (R2T4 Policy)

General Information

The US Department of Education requires institutions to apply the Return to Title IV Funds policy. The Title IV programs include: Federal Pell Grants and Direct Loans (Sub and Unsub).

The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges.

A student who withdraws after the 60% point of a semester is entitled to retain all Title

IV aid for that semester. However, if the student withdraws before the 60% point of the term, unearned Title IV funds as determined by the federal policy must be returned to the various programs. These

funds must be returned even if HBC provides no refund to the student. This means the student could owe the HBC and/or the U.S. Department of Education a significant amount of money.

Post Withdrawal Disbursement

If the student did not receive all of the funds that were earned before withdrawing, a post- withdrawal disbursement might be due. If the post-withdrawal disbursement includes loan funds, the student must permit before disbursement of funds. Students will be notified of post-withdrawal disbursement eligibility within 30 days of the date of withdrawal determination. The school must return the Title IV funds within 45 days of the date the school determines the student withdrew.

Documenting Attendance

Before processing a Return to Title IV Funds, HBC must verify the student began attendance in all classes used to determine financial aid eligibility. HBC will contact all instructors to verify class attendance. If a faculty member indicates that a student never attended, HBC will first adjust the disbursed aid if there is a resulting change in eligibility and then calculate the Return of Title IV Funds. As a result, the student may end up owing the institution for the amount of unearned aid. If the student never attended any classes, all aid will be canceled, and the student billed for all outstanding charges.

Determining Earned Aid

Though your aid is posted to your account at the start of each semester, you earn the funds as you complete the semester. Title IV financial aid is earned by the calendar day, not a class day. This includes weekends, holidays, and breaks of less than five consecutive days. HBC is required to determine the amount of Title IV aid the withdrawing student has earned and then either disburse any additional funds the student may be entitled to up to the amount earned, or return funds over the amount earned which the student has already received.

If you withdraw during your enrollment period, the amount of Title IV program assistance that you have earned up to that point is determined by a specific formula. If you received (or your school or parent received on your behalf) less assistance than the amount that you earned, you might be able to receive those funds. If you received more assistance than you earned, the excess funds must be returned.

When a student receiving Federal Title IV financial aid withdraws from HBC during the enrollment period, the amount of the Title IV funds that the student earned during the enrollment period is calculated as of the student's withdrawal date.

Title IV funds are earned at a fixed rate on a per day basis up to the 60% point in the enrollment period. Title IV funds are 100 percent earned if the withdrawal date is after the 60% point in that period.

If the date a student withdraws from HBC is before or on the 60% point of the semester, HBC is required to determine the portion of the aid disbursed that was "earned" by the student before the withdrawal date. The "unearned" Title IV funds must be returned to

the respective federal aid programs. Unearned aid is the amount of disbursed Title IV aid that exceeds the amount of Title IV aid earned based on attendance in the enrollment period. For example: If \$1000 in federal aid is disbursed, and the student withdraws at the 30% point of the term, \$700 of the aid is unearned and needs to be returned to the identified aid program.

The following formula is used to determine the percentage of unearned aid that has to be returned to the federal government:

- The percent earned is equal to the number of calendar days completed up to the withdrawal date, divided by the total calendar days in the payment period (less any scheduled breaks that are at least five days long)
- The payment period is the entire semester. For students enrolled in modules (courses which are not scheduled for the entire semester or term), the payment period only includes those days for the modules(s) in which the student is registered.
- The percent unearned is equal to 100% minus the percent earned.

Order of Aid to be Returned

In accordance with federal regulations and HBC's policy, if you are eligible for a refund of tuition and fees and housing/meal plan costs, and you are a Title IV aid recipient for the enrollment period, the refund will be returned to the student aid programs. Returned Title IV Funds are allocated in the following order:

- Direct Unsubsidized Loans
- Direct Loans (subsidized)
- Federal Pell Grants

Grant Overpayment

Any amount of unearned grant funds that the student must return is called an overpayment. The maximum amount of a grant overpayment the student must repay is half the grant funds that were received or scheduled to receive. The student does not have to repay a grant overpayment if the original amount of the overpayment is \$50 or less. Arrangements must be made with HBC or the Department of Education to return the unearned grant funds. The student will be notified of any grant overpayment within 30 days of the date the school determined the student withdrew.

Notification to student

Once the Return to Title IV Funds calculation has occurred, the Financial Aid Office will notify the student of the results of the calculation and the aid that was returned. The Business Office will notify the student of any outstanding balance now due to the institution as a result.

Unofficial withdrawals

Title IV aid recipients who fail to withdraw but stop attending class are considered unofficial withdrawals. The Return to Title IV Funds policy requires HBC to calculate the "earned" amount based on the last day of attendance of the semester. If the student stopped attending before the 60% point of the term, the student will be billed for the outstanding charges as a result of the Return of Title IV funds. Unofficial withdrawals

are processed within 30 days of determining the student was an unofficial withdrawal.

BACHELOR OF THEOLOGY

Hosanna Bible College

Department of Theology Coordinator: Dean Derrick Taylor 3519 Fayetteville Street Durham, North Carolina 27707 E-mail: dtaylor@hosannanc.org Phone: (919) 267-1640	<u>Educational Qualifications:</u> A diploma from an accredited high school or GED is the standard educational requirement for admission to the Hosanna Bible College. <u>Special Admissions:</u> When a student does not possess a high school diploma or its equivalent, the student must demonstrate the ability to benefit from the educational programs offered by Hosanna Bible College. Such a student must achieve an acceptable score on an independently administered test that indicates that the student may benefit from the training offered by the School. Life experience will also be considered. <u>Graduation Requirements</u> Hosanna Bible College offers a Bachelor of Theology Degree. To graduate with a Bachelor Degree, the student must meet the following requirements: <div><div>1. Complete one hundred and twenty-eight (128) credit hours including all core and or electives for Bachelor Degree.</div><div>2. All financial obligations must be met.</div></div>							
BACHELOR OF THEOLOGY DEGREE 128 Credit Hours								
12 General Education Courses						4 New Testament Courses		
ENG101 ENG103 ENG104 ENG105 MAT 101	English Composition Orientation to College Experience 20th Century African American Authors & Poets Public Speaking Basic Math	3 3 3 3 3	HIS101 HIS102 HIS104 SCI101 SCI102 SSC101 SSC102	African American History World History American History Natural Science I Natural Science II Social Issues Intro.to Sociology	3 3 3 3 3 3 3	NTS101 NTS102 NTS403 NTS____	New Testament Survey1 New Testament Survey 2 Introduction to Biblical Languages New Testament Elective	3 3 3 3
4 Old Testament Courses			4 Theology Courses			4 Practice of Ministry Courses		
OTS101 OTS102 OTS401 OTS____	Old Testament Survey 1 Old Testament Survey 2 Making of the Bible Old Testament Elective	3 3 3 3	TH101 TH102 TH____ TH____	Systematic Theology 1 Systematic Theology 2 Theology Elective Theology Elective	3 3 3 3	PWS101 PWS102 PWS103 PWS____	Homiletics 1 Homiletics 2 Hermeneutics Practice of Ministry Elective	3 3 3 3

3 Church History Courses			3 Christian Education Courses			2 Field Education Courses		
CH101 CH102 CH____	Church History 1 Church History 2 Church History Elective	3 3 3	CED10 1 CED____ ____ CED____ ____	Introduction To Christian Education Christian Education Elective Christian Education Elective	3 3 3	FED101 FED102	Field Education 1 Field Education 2	3 3
2 Ethics Courses			2 Pastoral Care Courses			**Paradigm subject to change For further information contact us at: Hosanna Bible College 3519 Fayetteville StreetDurham, NC 27707 (919) 267-1640 (main) (888) 392-4968 (fax) Or visit the website: www.hosannabc.org		
ETH101 ETH____	Christian Ethics Ethics Elective	3 3	PPC10 2 PPC____ ____	Pastoral Care Pastoral Care Elective	3 3			
2 Church Administration Classes			1 Missions Course					
ADM101 ADM____	Church Administration Elective	3 3	MIS____ ____	Missions Elective	3			

UNDERGRADUATE COURSE DESCRIPTIONS

Old Testament

OTS 101 Old Testament Survey I HOURS

3 CREDIT

This course is an introduction to the study of the development of the central themes, general contents, purpose, and historical setting of the Old Testament. Students will also survey the stories, the literary structure, and the theological development of these books while paying special attention to major themes such as creation; the image of God; sin; covenant; law; the land; and kingship.

OTS 102 Old Testament Survey II HOURS

3 CREDIT

Old Testament Survey is a survey of the thirty-nine books of the Old Testament

introducing the major ideas, structure, and authors emphasizing their historical and thematic connections as well as the main message of each book. The books are viewed both individually and collectively.

OTS 151 Minor Prophets 3 CREDIT
HOURS

This course will introduce the students to the content of the books of the Twelve Minor Prophets of the Old Testament from Hosea to Malachi.

OTS 152 Major Prophets 3 CREDIT
HOURS

The Books of Isaiah, Jeremiah, and Ezekiel will be studied to discover not only their prophetic teaching, but also their exhortations and inspirational content.

OTS 214 Genesis I 3 CREDIT
HOURS

Genesis is a study of the major theme of beginnings about sin, the human family, government, and the nations with special emphasis on the themes of God and creation. This course also aims to increase the students' faith as they observe God's plan for Israel's deliverance from bondage and hardship into His promised land of provision for their lives.

OTS 215 Genesis II 3 CREDIT
HOURS

This course will focus on the literature, economic, social, political, cultural, and religious life of Israel with special emphasis on the covenants.

OTS 216 Pentateuch 3 CREDIT
HOURS

This course is an introduction to the study of the Pentateuch's background, history, literature, and theology contained in Exodus, Numbers, Leviticus and Deuteronomy. God's deliverance from Egypt, the giving of the Law, the wilderness journey, the covenants, worship, and the priesthood will be studied.

OTS 224 Biblical Israel 3 CREDIT
HOURS

This course is designed to provide and cover a comprehensive overview of the

primary physical setting where the vast majority of the Bible takes place. The course of study includes an examination of Biblical Egypt as it constructs a picture of Israel's history from Egypt to the promised land.

OTS 233 Typology/Archaeology 3 CREDIT
HOURS

This course is a study of the tabernacle, priesthood, offerings, feast, and artifacts of the Old Testament and the relationship between archaeological investigations and the study of the Bible.

OTS 234 The Holy Spirit in the Old Testament 3 CREDIT
HOURS

A study of the Person and work of the Holy Spirit including His names, nature, and ministry in the Old Testament.

OTS 314 Isaiah 3 CREDIT
HOURS

This course will give an overview of the message of Isaiah. Special emphasis will be placed on the call of the prophet, the history of the nation and the messianic passages.

OTS 350 Psalms 3 CREDIT
HOURS

The aim of the course is an in-depth study of Psalms, poetry, divisions, writers, and messianic elements. Special attention is given to the various forms of the Psalms and their setting within the historical experience of Israel.

OTS 400 Wisdom Literature 3 CREDIT
HOURS

This course includes an analysis of Job, Proverbs, Ecclesiastes, and the Song of Solomon.

OTS 401 Power, Politics, and the making of the Bible 3 CREDIT
HOURS

The role of power and politics in the making of the Bible is a course that will also

explore David's role in the composing of the Old Testament Canon while also exploring Paul's role in the composing of the New Testament Canon.

New Testament

HOURS	NTS 101	New Testament Survey I	3 CREDIT
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The aim of this course is to give students an in-depth foundational knowledge of the New Testament books, Matthew through Colossians with emphasis on authorship, historical background, purpose, and prevailing themes of each book.

HOURS	NTS 102	New Testament Survey II	3 CREDIT
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This course is a study designed to give students a foundational knowledge of the New Testament books, and I Thessalonians through Revelation. This course will also include Jesus' teachings in the Sermon on the Mount, miracles, and parables.

NTS 214	The Gospels	3 CREDIT HOURS
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This course will introduce students to the unique portrait of Jesus and to the particular message that each Gospel writer intended for their respective audience in the Gospels of Mark, Matthew, Luke, and John. It will clarify, and explain the grounds for, and the differences and similarities of the four Gospels, emphasizing the time, place, circumstances and persons involved in our Lord's ministry.

NTS 224	Acts	3 CREDIT HOURS
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This course will provide an overview of the book of Acts, the establishment of the early church, and the missionary journeys of the apostle Paul. Attention will be given to the following: the birth of the church, expanding the church, strengthening the church, encouraging the church, and the church finding its way.

HOURS	NTS 301	General and Pastoral Epistles	3 CREDIT
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This course is an in-depth study of the general epistles focusing on the history of the interpretation of James, 1 and 2 Peter, Jude, and selected studies in the Johannine epistles and the Epistles to Timothy and Titus with special emphasis on their teachings concerning the church leadership, practices, disciplines and ethical standards.

NTS 304 Prison Epistles**3 CREDIT HOURS**

This course is a study of the Epistles written by the Apostle Paul to the Ephesians, Philippians, Colossians, and Philemon, emphasizing especially the person of Christ and His place in the Godhead, universe, the church and Believers, while imprisoned in Rome.

**NTS 402 Revelation
HOURS****3 CREDIT**

This course is an examination of Revelation as an apocalyptic book dealing with the climax of the Bible along with comparisons of passages from the book of Daniel and their effect upon the contemporary church.

**NTS 403 Introduction to Biblical Languages
HOURS****3 CREDIT**

This course is an introduction to the basic features of the Hebrew and Greek languages and to make available study aides, designed to aid the student with little or no prior knowledge of biblical languages in fundamental word studies.

Church History**CH 101 Church History I
HOURS****3 CREDIT**

This course will survey the main developments in the history of the Christian Church from its beginning at Pentecost to the Christian Middle Ages. While attention will be an aid to significant institutional and political questions, special emphasis will be placed on the inner life of the Church; it's thought, discipline, and worship.

**CH 102 Church History II
HOURS****3 CREDIT**

This course will survey the main developments in the history of the Christian Church since the Reformation. Special attention will be given to significant institutional and political questions. Special emphasis will be placed on the inner life of the Church; it is thought, discipline, and worship.

CH 103 African American Church History**3 CREDIT**

HOURS

A study of the intellectual, cultural, and spiritual history of African life in the Americas and the impact of the church and its origin, growth, and contributions.

CH 104 American Church History HOURS

3 CREDIT

This course will survey the Christian Church from the Reformation to the growth and development of America. Its focus will be less on theological issues than on the political, cultural, ethnic, racial and gender dimensions of religion. Major themes will include the diversity of religious traditions in this nation; the intersections between religion and politics; and how religion has shaped and been shaped by national, ethnic and racial identities.

Christian Education

CED 101 Introduction to Christian Education HOURS

3 CREDIT

This is an introductory course centering on the fundamental properties of what constitutes Christian Education.

CED 102 Theories of Learning HOURS

3 CREDIT

This Christian Education course is an in-depth study of the theories of learning in both the secular and sacred settings.

CED 103 Curriculum Theory and Design HOURS

3 CREDIT

A course dedicated to the study of curriculum theories of human development with an emphasis on how learning takes place at various stages.

CED 104 Christian Education Ministry HOURS

3 CREDIT

A study of the discipline of Christian Education ministries. Topics of study will include theory and practice of organization and administration of education in the local church.

CED 105 Developmental Ages and Learning **3 CREDIT**
HOURS

This course is designed to teach the primary theories of human development with an emphasis on how learning takes place at various stages.

CED 106 Theology of Christian Education **3 CREDIT**
HOURS

This course places emphasis on the biblical principles of educational and lifelong learning.

CED 107 Christian Education of Children and Youth **3 CREDIT**
HOURS

This course is a study of the characteristics of children and youth in order to determine Christian Education materials, methodology and programs and to effectively plan activities.

CED 108 Christian Education of Adults **3 CREDIT**
HOURS

This course will focus on the characteristics of adults of methods, materials, and programs to assist them in developing their abilities in a ministry of service.

CED 109 Christian Education Seminar **3 CREDIT**
HOURS

Christian Education Seminar is a course planned for meeting individual needs and professional ministry objectives through seminars and lectures.

Philosophy/Ethics

ETH 101 Christian Ethics **3 CREDIT**
HOURS

This course is a study surveying contemporary moral issues with an emphasis on biblical foundations.

ETH 102	Ministerial Ethics	3 CREDIT
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Students taking this course will study ministerial ethics as it is related to such issues as pulpit decorum, associate pastoral relationships, and pastor and parish relationships, as well as ethical practices in sermon preparation.

ETH 103	Professional Ethics	3 CREDIT
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This course is dedicated to the contemporary issues that ensue within the workplace and provides an overview of several ideas that are relevant to workplace ethics.

ETH 104	Mind, Body, and Person	3 CREDIT
HOURS		

This course in philosophy is designed to investigate what it means to be an individual and in the community. It is an exploration of the Body-Mind problem to gain an understanding of Person-hood. This course raises such questions as What is wholeness of a person? What are Body and Mind and their relationships? This class will also examine the nature of humankind.

Theology

TH 101	Systematic Theology I	3 CREDIT
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This course is an examination of the major doctrines of the Christian faith, their historical development, and their systematic relationships in the community of faith. Furthermore, this course is designed to give a basic review of Christian doctrine.

TH 102	Systematic Theology II	3 CREDIT
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This course will continue with the major doctrines of the faith, dealing with recent movements such as Black Theology, Liberation Theology, and “Indigenous” Theology.

TH 103	Doctrine of God	3 CREDIT
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HOURS

This is a course identifying and studying the names of God as He reveals His nature in the Bible.

TH 104	Doctrine of Christ	3 CREDIT
HOURS		

This course is designed to study the person, nature, and redeeming work of Jesus Christ among humanity. The course will involve Christ's divinity, humanity, Birth, Crucifixion, Resurrection, Ascension, and Return.

TH 105	Doctrine of the Holy Spirit	3 CREDIT
HOURS		

This course is designed to familiarize the student with the Person, and Ministry of the Holy Spirit in the Old and New Testament with specific emphasis on His ministry among the people of faith.

TH 106	Doctrine of Salvation	3 CREDIT
HOURS		

This course is an in-depth study of the doctrine of salvation in light of the Twenty-First Century. The course will include comparative theories, terminology, and a sound definition on the subject.

TH 107	Doctrine of the Church	3 CREDIT
HOURS		

This course is designed to review the major doctrines of the Christian Church.

TH 108	Doctrine of Last Things	3 CREDIT
HOURS		

This course is a study of scriptures related to the completion of the plan for the Church and the establishment of Christ's Kingdom.

TH 109	Cults	3 CREDIT
HOURS		

This is a course of study where students will be asked to examine contemporary groups such as the New Age Movement, Christian Science, the Jonestown Group and others whose beliefs and practices are in opposition to the orthodox Christian theology of the redeeming work of Jesus Christ.

TH 110	Theol. of Daddy Grace, Father Divine & Elijah Poole	3 CREDIT
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This course is the study of the life, history, and theology of Daddy Grace, Father Divine, and Elijah Poole, and the influence and impact they had on the Black Church and the Black community.

TH 111	Black Theology	3 CREDIT
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HOURS

This course is an analysis of famous black theologians such as James Cone, De Otis Roberts, Albert Clegg, and Cain Hope Felder.

TH 112	Womanist Theology	3 CREDIT
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This course is a survey of contemporary issues in Womanist Theology. It will analyze both racism and gender topics in church, community and postmodern society.

TH 113	Liberation Theology	3 CREDIT
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This course is a survey of contemporary issues in Liberation Theology. It will analyze trends in church, community and postmodern society. The course will compare various liberation models.

TH 191	Introduction to Apologetics	3 CREDIT
HOURS		

The Practice of Ministry

PWS 101 Homiletics I/Text to Sermon 3 CREDIT
HOURS

This course leads students through steps from the text to sermon, preaching from Biblical concepts. Emphasis is placed upon the goal, and methodology of exegesis, hermeneutic problem, and verbal communication in the present.

PWS 102 Homiletics II/Preaching in the 21st Century 3 CREDIT
HOURS

This course will deal with effective preaching in the African American Church in the 21st Century. The course will trace the history and development of Black preaching in the context of the African American Church. The class will examine the theology and styles of the preaching of some of the outstanding preachers of our day.

PWS 103 Hermeneutics 3 CREDIT
HOURS

Hermeneutics is the study of how to interpret and determine the meaning of the scriptures. The purpose of this course is to assist the student in acquiring an interpretative framework that will help them understand better the meaning of biblical texts and how to apply the meaning to their own life situation.

PWS 104 Worship in the African American Expression 3 CREDIT
HOURS

This course will use discussions, lectures and selected readings, to focus on worship in the African American expressions. Students will examine the history, theology, social context, and styles of African American worship forms.

PWS 105 Introduction to Worship 3 CREDIT
HOURS

This course presents a study of the history and forms of Christian worship. Special attention will be given to the planning, organizing and leading a worship service, as well as the development of special worship programs.

PWS 106 History, Polity & Doctrine/Church in Denomination 3 CREDIT
HOURS

This course examines the history, doctrine, polity and practice of various Christian denominations.

Field Education

FED 101	Field Education I	3 CREDIT
HOURS		

Each student enrolled in the Hosanna Bible College's Bachelor of Theology program is expected to successfully complete six (6) semester hours in Field Education before graduation. The required courses are FED 101 and FED 102. This requirement is based on the conviction that theory alone is not enough to equip a student for ministry. In the discipline of theology, theory and practice must work hand in hand with each other.

Hosanna Bible College provides the opportunity to integrate theology and practice. This should enhance the student's academic studies with practical experience. With appropriate supervision and direction, the host agency of the Field Education assignment, as well as the student, should gain valuable insights from this shared experience.

This course is a prerequisite for FED 102. In addition to introducing students to the various vocational ministries, it requires students to complete entrance documentation—Supervised Field Education Program Contract and a tentative plan for accomplishing course requirements—for FED 102 Field Education.

FED 102	Field Education II	3 CREDIT
HOURS		

Each student enrolled in the Hosanna Bible College's Bachelor of Theology program is expected to successfully complete six (6) semester hours in Field Education before graduation.

The required courses are FED 101 and FED 102. This requirement is based on the conviction that theory alone is not enough to equip a student for ministry. In the discipline of

theology, theory and practice must work hand in hand with each other. FED101 is the prerequisite for FED102.

Hosanna Bible College provides the opportunity to integrate theology and practice. This should enhance the student's academic studies with practical experience. With appropriate supervision and direction, the host agency of the Field Education assignment, as well as the student, should gain valuable insights from this shared experience.

This course will allow the student to engage in a field assignment that will enhance the

student's academic studies with practical experience and appropriate supervision and direction of the host agencies of the field education assignment. The goal is for the student to gain valuable insights from this shared experience.

FED 103 Field Education III 3 CREDIT
HOURS

This course will continue the vision of Field Education II. Field experience is designed to further assist students in developing a vocational identity by providing experience with a variety of ministerial tasks. The students will be given the opportunity to do reflective, critical thinking by relating theory with the practice of ministry.

Psychology and Pastoral Care

PPC 101 Psychology of Religion 3 CREDIT
HOURS

This course will examine the integration of psychology, theology, the Bible, and sociology in the context of pastoral care and its implication in the life of the individual, the family, and other interpersonal relationships.

PPC 102 Pastoral Care 3 CREDIT
HOURS

An introduction to the caring aspects of pastoral ministry, including biblical and theological foundations of care, the development of pastoral identity, various models of care, and varieties

of essential pastoral communication skills necessary for entering diverse situations of crisis and need.

PPC 103 Pastor and Lay Leadership Counseling 3 CREDIT
HOURS

This course is designed to provide the minister or lay person to address herself/himself effectively to the needs of people in a variety of crises. This will be considered in the context of counseling. The Pastor as a person who serves as God's instrument in the care of persons will be emphasized.

Church Administration

ADM 101 Church Administration 3 CREDIT

HOURS

This course is designed to reverse the growing trend of ineffective organization in the African American Church by introducing the students to effective administrative principles. This course will equip students with the administrative tools and skills to enable the African American Church to function efficiently and to be accountable to the constituency within and without its walls and deliver a full range of services to its people.

HOURS	ADM 102	Church Leadership	3 CREDIT
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This course identifies the organizational structure, leaders and officers comprising church leadership and their duties in various faith communities.

HOURS	ADM 103	Church Planning and Growth	3 CREDIT
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This course will introduce students to the strategic planning process that is used in various ministry settings. It will provide guidelines for developing a strategic plan, mission, vision, values, and ministry strategies for the church.

HOURS	ADM 104	Church Finances and Budgeting	3 CREDIT
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This course will introduce students to the strategic planning process that is used in various ministry settings. It will provide guidelines for developing a strategic plan, mission, vision, values, and ministry strategies for the church.

HOURS	ADM 105	The Pastor's Work	3 CREDIT
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This course examines the roles, functions, and theological considerations for the practice of pastoral ministry. Ministry identity, call, and foundational pastoral tasks will also be discussed.

HOURS	ADM 106	Contemporary Church Administration	3 CREDIT
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This course reverses the growing trend of ineffective organization in Contemporary Churches by introducing the students to effective administrative principles. It will

equip students with the administrative tools and skills to enable the Church to function efficiently and to be accountable to the constituency within and without its walls and deliver a full range of services to its people.

Missions

MS 101 Introduction to Missions 3 CREDIT
HOURS

The course is designed to introduce students to the importance of foreign and homeland missions as part of God's program; the background, history and work. There will be the citing of actual missionary work being done and the relationship that applies to diverse faith communities.

MS 102 Evangelism and Outreach 3 CREDIT
HOURS

This course is designed to help students develop skills in personal soul winning, to articulate theology and understanding in a practicum of evangelism in the field. This course can help those students involved in Field Education.

MS 103 Church Planting 3 CREDIT
HOURS

This course will help students develop skills in church planting, how to disciple new members, train leaders, survey needs, and develop environmental scans.

MS 104 Urban/Rural Church Growth 3 CREDIT
HOURS

This course will help students grow and develop churches.

MS 105 Biblical Basis for Missions 3 CREDIT
HOURS

This course will broaden students' worldview in the area of Global Missions with emphasis on strategies, lifestyles, history, methodology, and methods of Mission Ministry.

GENERAL EDUCATION COURSES

Computer Science

CIS 101 Computer Science I Computer Awareness 3 CREDIT HOURS

This course is an introduction to basic concepts of computer science. The students will get hands-on-experience as they are introduced to the database, keyboard, and the inner workings of the computer itself, as well as gain a working knowledge of the usage of the available software designed for the operating of the computer.

**CIS 102 Computer Science II Computer Application 3 CREDIT
HOURS**

This course is a self-contained study of computer applications that will enable each student to learn the function and utilization of Microsoft Word for word processing, Excel in spreadsheet design and formulation, and Microsoft Access for database design and development, as they pertain to practical church administration, ministry, and one's own personal life.

English

**ENG 101 English Composition 3 CREDIT
HOURS**

This is a course in basic composition and grammar. It is designed to improve general mechanics and introduce the students to the writing process of academic and expository writing and the development of basic research skills.

**ENG 102 English Composition and Paper Writing 3 CREDIT
HOURS**

The course is designed to support courses across the curriculum that require writing by providing assistance to help students overcome deficiencies in organization and development, grammar and usage, mechanics, sentence structure, style, and research.

ENG 103 Orientation to the College Experience 3 CREDIT

HOURS

This course, as an introduction to the college experience, offers a solid foundation to facilitate the learning process as well as the enhancement of one's personal and spiritual development. Throughout this course, students will be given theological information and insight and taught skills that are fundamental in ensuring a smooth, successful, and rewarding transition into a higher educational and ministerial experience.

ENG 104 20TH Cent. African American Authors & Poets 3 CREDIT
HOURS

This course studies contemporary literature. Emphasis is placed on the authors and the interpretation of their works.

ENG 105 Public Speaking 3 CREDIT
HOURS

This course is designed to help students learn how to better communicate orally. Course content teaches students how to research topics, organize speeches, develop delivery skills, and analyze and evaluate speeches.

ENG 106 20th Century Contemporary Authors and Poets 3 CREDIT
HOURS

This course studies contemporary literature. Emphasis is placed on the authors and the interpretation of their works.

ENG 107 Introduction to Spiritual Formation 3 CREDIT
HOURS

This course is an introduction to spirituality, spiritual formation, and the development of personal spiritual discipline. This course will also deal with the process of spiritual direction, its theological foundations, its nature, its preparation, and its practices. Particular emphasis will be given also to call to ministry, theological education, and its formation. This course is an introduction to the college experience for adult learners On-line.

History

HIS 101 African American History 3 CREDIT
HOURS

This course covers the social history from Africa through slave trade in America, the plantation system, and the reconstruction to the post-reconstruction period, including the struggle for liberation and the civil rights decades of 1940-1968.

HIS 102 World History 3 CREDIT
HOURS

A study of world history since ancient times in Africa, the Middle East, and Asia through the European middle ages, and the Reformation period. This course will also cover America, World War I and II, international organizations and the present international scene.

HIS 103 Women in History 3 CREDIT
HOURS

This course will trace the influences of women in world history, and their impact on civilization around the world.

HIS 104 American History 3 CREDIT
HOURS

This course covers the history from Native Americans to the 21st Century: The plantation system, Reconstruction, Civil Rights, the Postmodern Era.

Mathematics

MAT 101 Basic Math 3 CREDIT
HOURS

This course in general Math will provide the student with insight into basic mathematical processes.

MAT 102 Church Finances 3 CREDIT
HOURS

This course provides an overview of business financial management of the Church with emphasis placed on ethical practices, the role of accountability, checks and balances, cash flow, sources of financing and the time value.

Social Science

SSC 101 Social Issues 3 CREDIT

HOURS

This course is an introduction to the sociological analysis of social issues and problems facing the American and world societies. It is intended to provide the students with a conceptual framework within which to examine social problems, as well as the ability to demonstrate competency in the basic sociological concepts.

SSC 102	Introduction to Sociology	3 CREDIT
HOURS		

This course is an introduction to the basic concepts for understanding, analyzing group interaction, and social structure.

SSC 103	Introduction to Psychology	3 CREDIT
HOURS		

This course introduces the aspects of human behavior and mental processes.

SSC 104	Gerontology	3 CREDIT
HOURS		

This course is a study of eldercare and aging and how strategies may be developed through local church ministry.

SSC 105	Marriage and Family	3 CREDIT
HOURS		

This course offers an investigation of the changing marriage patterns and family structures and functions. It will also examine the status of the family in various cultures.

Science

SCI 101	Natural Science I	3 CREDIT
HOURS		

This course gives an understanding of the biotic or organic world of animals, plants, and microorganisms, essential to the maintenance of health and protection from harm for humans and other creatures in a diverse environment.

SCI 102 Natural Science II 3 CREDIT
HOURS

This course covers the value of the abiotic or inorganic world, which sustains and impedes the existence of living organisms, including humans through interaction with the life process that may be invisible and abstract.

Religion and Sociology

RSO 101 Sociology of Religion 3 CREDIT
HOURS

This course is the study of relationships between religion and other segments and forces of society, such as economics, politics, and social structure.

RSO 102 The Law and The Minister 3 CREDIT
HOURS

This is an introductory course providing ministers with basic legal information concerning their pastoral office and church.

Hosanna Bible College

Bachelor of Ministry in Modern Music Ministry

The Modern Music Ministry program at Hosanna Bible College offers training in skill and character for persons who wish to serve in the field of contemporary music in the church or in the music industry. The curriculum is designed to combine the student's spiritual maturity, music and worship experience, the biblical/theological foundations, academic knowledge and exposure to the business of Christian music necessary to be equipped in the field of music ministry. Applicants for this degree program should be prepared to submit an audition DVD and or statement of interest. This is necessary placement.

Upon graduation, the student will be

- Prepared for musical service in the church and the music industry.
- Equipped for a career as a music performer, worship leader, or songwriter;
- Prepared for success in both live and studio environments;
- Knowledgeable about historical and ethnomusicological perspectives of music and musicians.

EMPHASES OFFERED

Keyboard

The Keyboard Division's objective is to equip students with the ability to read standard notated music as well as chord charts and lead sheets all while enhancing the student's technical proficiency on the instrument. This will deepen the students understanding of touch, feel, groove and expression on the instrument. It is also important to expand the student's musical vocabulary of chord voicings, progressions and improvisation ideas. Students will be exposed to the basic nuances of various stylistic playing, and also given opportunities to explore the world of keyboarding technology and sound synthesis. Students will learn how to work with different sound patches currently found on today's modern keyboard, as well as strengthen their ability to play by ear.

Vocal

The Vocal Division's objective is to elevate the student's vocal and musical skills, develop the student's understanding of music theory and practice in various genres and styles, and equip students in band development, rehearsal, recording, arranging, and performing, within the context of the music industry and ministry. Specific attention will be paid to vocal health, classical vocal models alongside jazz and rock vocal models, and expressing the heart of God and self through singing.

Worship Leadership

The Worship Leadership Division's objective is to equip the students for ministry in the local church. This program is designed to holistically cover the role and responsibilities of a worship pastor for a range of styles and church models. Upon graduation, the student will be proficient in arranging worship sets, leading choir and or band with effective communication, worship media/technology and teaching on the subject of worship. In addition, each worship leader will be able to articulate their personal worship ministry philosophy.

BACHELOR OF MINISTRY IN MODERN MUSIC PROGRAM LAYOUT

The following courses are required for completion of the Bachelor of Ministry in Modern Music Ministry. The course layout below is suggested as the most effective sequence for completion of the degree. Total semester hours required for Bachelor of Ministry in Modern Music is 120 hours. All courses listed are three hour courses unless otherwise indicated.

FALL	SPRING	SUMMER (6 WKS)
OTS 101 Old Testament Survey I	OTS 102 Old Testament Survey II	HIS 101 African American History
CH 101 Church History I	CH 102 Church History II	HIS 104 American History
ENG 101 English Composition 1 MUS 101 Music Theory 1	ENG 105 Public Speaking MUS 102 Music Theory II	MUS PI 102 Principal Instrument (Piano, voice, etc)
ENG 103 Orientation to the College Experience	MUS PI 101 Principal Instrument (Piano, voice, etc)	

SECOND YEAR		
FALL	SPRING	SUMMER (6WKS)
HIS 102 World History	NTS 102 New Survey Testament II	MUS 203 Introduction to Worship
MUS 201 History of Popular Music in American Society	MUS 202 Worship and Accountability	SSC 101 Social Issues
NTS 101 New Survey Testament I	MUS SI 201 Secondary Instrument (piano, voice, etc)	MUS SI 202 Secondary Instrument (piano, voice, etc)
ENG 104 20 th Century African-American Authors & Poets	Music Theory III Composition and Arranging	
THIRD YEAR		
FALL	SPRING	SUMMER (6 WKS)
HIS 102 World History	BMM 102 History of African American Religious Music	BMM 103 The Business of Music
TH 101 Systematic Theology I	SSC 102 Introduction to Sociology	SCI 101 Natural Science I
MUS PI 301 Principal Instrument (Piano, voice, etc)	MUS P1 302 Principal Instrument (Piano, voice, etc)	
BMM 101 Electronic Music and Technology	MATH 101 Basic Math	
FOURTH YEAR		
FALL	SPRING	

SCI 102 Natural Science II	MUS 300 Professional Internship	
CED 101 Introduction to Christian Education	MUS 303 Seminar in Worship Leadership II	
MUS 302 Seminar in Worship Leadership I	MUS 400 Senior Recital or Project	

Bachelor of Ministry in Modern Music Ministry
(General Education Classes and BTh classes have the descriptions under those paradigms.)

Music
BMM 101 Electronic Music and Technology 3 CREDIT
HOURS
 An introduction to digital technology as it relates to the production of sound, including MIDI technology, and computer technology. Students will use notation programs, compositional aids, sound editing, and CD writing skills.

BMM 102 History of African American Religious Music 3 CREDIT
HOURS
 A study of the African American's contribution to music in America.

BMM 103 The Business of Music 3 CREDIT
HOURS
 This course is an introduction and survey to the business of commercial music. This includes a study of the business systems and functional roles within the music business, the historical development of music business, specific detail of job position relationships, and the services of music related business. Areas to be covered include Artist Management, Publishing, Venue Management, Booking, Marketing and Sales.

MUS 101 Music Theory 1 3 CREDIT
HOURS
 Course covers elementary principles of aural learning, composition; class performance of composition projects is also included.

MUS 102 Music Theory II 3 CREDIT
HOURS
 Course covers principles of aural learning, composition; class performance of composition projects is also included. MUS 101 is prerequisite.

MUS PI 101 Principal Instrument (Piano, voice, etc.) 3 CREDIT

HOURS

One hour class instruction offered weekly for beginning instrumental or vocal students who have had little or no exposure. Elementary technique and music reading is taught through the simplest repertoire.

MUS PI 102 Principal Instrument (Piano, voice, etc.) 3 CREDIT HOURS

One hour class instruction offered weekly for instrumental or vocal students. Continued technique and music reading is taught through the suitable repertoire.

MUS 201 History of Popular Music in American Society 3 CREDIT HOURS

History of Popular Music in American Society examines trends in American popular music and culture from the post-civil war era to the end of the 20th century. Attention is given to the influence of American cultural events on the music of the United States and the impact of the communication of these ideas on the world. This course will include analysis of past, current, and future trends in popular music and music technology.

MUS 202 Worship and Accountability 3 CREDIT HOURS

This course is designed to help students to reflect on their role as worshippers as they seek to lead worship. Secondly they are encouraged to consider how they are a part of the community of believers.

MUS 203 Introduction to Worship 3 CREDIT HOURS

A comprehensive study of the history and theology of worship found in the Old and New Testament. Beginning with Creation, this course will take an in-depth look at the biblical foundations for our worship theology and how it applies to worshippers today.

MUS SI 201 Secondary Instrument (piano, voice, etc.) 3 CREDIT HOURS

Half hour class instruction offered weekly for beginning instrumental or vocal students who have had little or no exposure. Elementary technique and music reading is taught through the suitable repertoire.

MUS 301 Music Theory III Composition and Arranging 3 CREDIT HOURS

Course covers principles of composition; class performance of composition projects is also included. MUS 101 and 102 are prerequisites.

MUS SI 202 Secondary Instrument (piano, voice, etc.) 3 CREDIT HOURS

One hour class instruction offered weekly for beginning instrumental or vocal students who have had little or no exposure. Technique and music reading is taught through the suitable repertoire.

HOURS

One hour class instruction offered weekly for instrumental or vocal students. Continued technique and music reading is taught through the suitable repertoire.

HOURS

One hour class instruction offered weekly for instrumental or vocal students. Continued technique and music reading is taught through the suitable repertoire.

HOURS

This course is designed to allow the student to work in the music industry, church, or para church. The student's advisor will prepare a learning contract which will guide and help evaluate the student's progress in the professional internship. The student will be instructed in the preparation of the learning contract and will meet with both a faculty and field supervisor to tailor the internship to the student's individual needs. Internship approval by faculty supervisor is required.

HOURS

This course is designed to give potential ministers of music and other worship leaders training and experience in planning and leading worship.

CREDIT HOURS

This course is designed to give potential ministers of music and other worship leaders training and experience in planning and leading worship. It is a continuation of MUS 302.

HOURS

This course is a culminating experience in the major, which also addresses the goals for the Senior Capstone.

These goals include reflection on the student's whole educational experiences and on their transition from the university setting to post-graduation. The student may compile a portfolio or perform a senior recital. The proposal must be submitted to one's faculty advisor for approval before implementation.

Old Testament

OTS 101 Old Testament Survey I 3 CREDIT

HOURS

This course is an introduction to the study of the development of the central themes, general contents, purpose, and historical setting of the Old Testament. Students will also survey the stories, the literary structure, and the theological development of these books while paying special attention to major themes such as creation; the image of God; sin; covenant; law; the land; and kingship.

OTS 102 Old Testament Survey II 3 CREDIT

HOURS

Old Testament Survey is a survey of the thirty-nine books of the Old Testament introducing the major ideas, structure, and authors emphasizing their historical and thematic connections as well as the main message of each book. The books are viewed both individually and collectively.

New Testament

NTS 101 New Testament Survey I 3 CREDIT

HOURS

The aim of this course is to give students an in-depth foundational knowledge of the New Testament books, Matthew through Colossians with emphasis on authorship, historical background, purpose, and prevailing themes of each book.

NTS 102 New Testament Survey II 3 CREDIT

HOURS

This course is a study designed to give students a foundational knowledge of the New Testament books, and I Thessalonians through Revelation. This course will also include Jesus' teachings in the Sermon on the Mount, miracles, and parables.

Church History

CH 101 Church History I 3 CREDIT
HOURS

This course will survey the main developments in the history of the Christian Church from its beginning at Pentecost to the Christian Middle Ages. While attention will be an aid to significant institutional and political questions, special emphasis will be placed on the inner life of the Church; its thought, discipline, and worship.

CH 102 Church History II 3 CREDIT
HOURS

This course will survey the main developments in the history of the Christian

Church since the Reformation. Special attention will be given to significant institutional and political questions. Special emphasis will be placed on the inner life of the Church; it is thought, discipline, and worship.

Science

SCI 101	Natural Science I	3 CREDIT
HOURS		

This course gives an understanding of the biotic or organic world of animals, plants, and microorganisms, essential to the maintenance of health and protection from harm for humans and other creatures in a diverse environment.

SCI 102	Natural Science II	3 CREDIT
HOURS		

This course covers the value of the abiotic or inorganic world, which sustains and impedes the existence of living organisms, including humans through interaction with the life process that may be invisible and abstract.

Social Science

SSC 101	Social Issues	3 CREDIT
HOURS		

This course is an introduction to the sociological analysis of social issues and problems facing the American and world societies. It is intended to provide the students with a conceptual framework within which to examine social problems, as well as the ability to demonstrate competency in the basic sociological concepts.

History

HIS 101	African American History	3 CREDIT
HOURS		

This course covers the social history from Africa through slave trade in America, the plantation system, and the reconstruction to the post-reconstruction period, including the struggle for liberation and the civil rights decades of 1940-1968.

HIS 102	World History	3 CREDIT
HOURS		

A study of world history since ancient times in Africa, the Middle East, and Asia through the European middle ages, and the Reformation period. This course will also cover America, World War I and II, international organizations and the present international scene.

HOURS HIS 104 American History 3 CREDIT

This course covers the history from Native Americans to the 21st Century: The plantation system, Reconstruction, Civil Rights, the Postmodern Era.

English

HOURS ENG 101 English Composition 3 CREDIT

This is a course in basic composition and grammar. It is designed to improve general mechanics and introduce the students to the writing process of academic and expository writing and the development of basic research skills.

HOURS ENG 103 Orientation to the College Experience 3 CREDIT

This course, as an introduction to the college experience, offers a solid foundation to facilitate the learning process as well as the enhancement of ones personal and spiritual development. Throughout this course, students will be given theological information and insight and taught skills that are fundamental in ensuring a smooth, successful, and rewarding transition into a higher educational and ministerial experience.

HOURS ENG 104 20TH Cent. African American Authors & Poets 3 CREDIT

This course studies contemporary literature. Emphasis is placed on the authors and the interpretation of their works.

HOURS ENG 105 Public Speaking 3 CREDIT

This course is designed to help students learn how to better communicate orally. Course content teaches students how to research topics, organize speeches, develop delivery skills, and analyze and evaluate speeches.

Theology

TH 101
HOURS

Systematic Theology I

3 CREDIT

This course is an examination of the major doctrines of the Christian faith, their historical development, and their systematic relationships in the community of faith. Furthermore, this course is designed to give a basic review of Christian doctrine.

Master of Divinity

<p>Department of Divinity Graduate and Academic Dean: Dean Charlene Allen 3519 Fayetteville Street Durham, North Carolina 27707 Phone: (919) 267-1640 E-mail: callen@hosannabc.org</p> <p><u>Admissions Requirements</u> Students are admitted to HBC Divinity School without regards to gender, race, color age, national or ethnic origin, provided they meet basic requirements for admission. All students admitted have equal access to the rights, privilege, programs, activities and students aid afforded by HBC Divinity and are governed without discrimination by the established policies and procedures. All degree requirements must be completed within seven years of the date of admission, except in special circumstances, which must be approved by the Academic Dean.</p> <p><u>Categories of Admission:</u> Ø Regular Student – persons who are admitted into the degree program Ø Non – Degree Program – persons who are who are admitted as special students, who are not seeking a degree, but are interested in taking a few courses for their interest.</p>	<p><u>Admission Policies:</u> HBC accepts students as graduate degree candidates, continuing education students, and non-matriculated graduate students. Students who wish to enroll in the HBC Graduate Program must provide an official transcript from the school where they earned their Bachelor's Degree. Students entering the Continuing Education program must provide a transcript from their high school.</p> <p><u>Potential Students:</u> Potential students are responsible for the following items to complete the application process.</p> <ol style="list-style-type: none">1. Request an official transcript from their college.2. Complete a spiritual autobiography.3. Request two people to complete letters of reference.4. Have their physician complete a health form. <p><u>Graduation Requirements:</u> 1. Complete ninety (90) credit hours. 2. All financial obligations must be met. **Paradigm subject to change</p>	
<p>MASTER OF DIVINITY DEGREE 81 Credit Hours</p>		
<p>THEOLOGY and BIBLE</p>	<p>COURSES</p>	<p>CHURCH HISTORY</p>

BC506	The Life and Thoughts of Howard Thurman	3	OTS501	Old Testament Studies	3	CH501	History of Christian Thought I	3
		3	OTS502	Mentoring Relationships in the Old Testament	3			3
BIB501	The Bible, Africa and the African-American	3	OTS503	Narratives and Storytelling in the Old Testament	3	CH502	History of Christian Thought II	3
		3	TH501	Foundations in Theology	3	RSO502	World Religion	
NTS501	New Testament Studies	3	TH504	Theological Perspectives of Forgiveness and Reconciliation	3			
NTS502	Mentoring Relationships in the New Testament	3	TH507	The Love of Learning & the Desire for God	3			
NTS508	The Passion Narratives in the Gospels							
			PRACTICE of MINISTRY COURSES					
ADM501	Church Administration	3	FED501	Field Education	3	PC505	Professional & Legal Ethics in counseling	3
BC501	The Church and Elder Care	3	MIN501	Spiritual Formation	3			3
		3	MIN502	Crisis and Conflict Management in the Church	3	PW501	Introduction to Homiletics	3
CED501	Christian Education	3	MIN507	Women in Ministry	3	PW502	Introduction to Hermeneutics: From Text to Sermon	3
ETH501	Christian Ethics	3	PC501	Pastoral Care and the Theology in the Cure of the Soul	3	PW510	The Soul of Black Worship- Preaching, Praying & Singing	

MASTER OF DIVINITY COURSE DESCRIPTIONS

Old Testament Studies

OTS 501 **Old Testament Studies**
HOURS

3 CREDIT

An introductory course that studies the literature, history, and religion of Ancient Israel with emphasis on exegetical methodology.

OTS 502 Mentoring Relationships in the Old Testament 3 CREDIT
HOURS

This course will examine the mentoring relationship between Moses and Joshua, Ruth and Naomi, and Elijah and Elisha. The concept of a mentoring relationship in the book of Proverbs will also be explored.

OTS 503 Narratives & Storytelling in the Old Testament 3 CREDIT
HOURS

This course is intended to allow the student to enter into the rich beauty and intricacies of biblical narratives and storytelling. The course will help the student to enter the biblical world of “picture painting” with words on the canvas of the mind.

OTS 504 Suffering in the Old Testament 3 CREDIT
HOURS

This course will deal with suffering in the Old Testament and the various responses to suffering made by the people of God. The focus will be on Job and Hosea as examples of human and divine suffering, as well as Biblical text and ancient cultures and their response to suffering.

OTS 505 An Interpretation of Psalms 3 CREDIT
HOURS

This course will examine the history, outline, and interpretation of selected Psalms. It will also examine how they can be used today in Christian devotion, liturgy, preaching, and in pastoral care.

OTS 506 Introduction to Biblical Archeology 3 CREDIT
HOURS

This course introduces students to the fields of Archeological research as related to both the Hebrew Bible and Christian Scriptures. The periods covered will be the Ancient World, Neolithic, Bronze Age, and the Greco – Roman periods.

OTS 507	The Wisdom Literatures	3 CREDIT
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An analysis of selected biblical texts (Proverbs, Job, Ecclesiastes, Sirach, Wisdom of Solomon) as well as similar ancient near Eastern literature. This course will seek a profound understanding of the Christian Doctrine of God as Creator. Attention will also be given to the relationship between natural science and Christian Theology.

OTS 509	The Prophetic Movement	3 CREDIT
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A study of the Prophetic Movement in Israel from the earliest period to the Post Exile development of Apocalyptic with special reference to the content and religious teachings of the prophetic writings.

OTS 510	Elijah the Prophet in Jewish Consciousness	3 CREDIT
HOURS		

The course will survey various aspects of the message of the Prophet Elijah in the context of Jewish History, manners and customs, and ritual through the lens of traditions of the people of GOD.

OTS 511 Isaiah

This course includes a study of the book of Isaiah, its major themes and theology.

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This course includes a study of the book of Jeremiah, its major themes and theology.

HOURS	OTS 513	Elements of Biblical Hebrew	3 CREDIT
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This course provides an overview of the basic elements of Hebrew and how this knowledge can enhance biblical interpretation. Elements of phonology, morphology, and syntax will also be explored.

Biblical Course (Old and New)

BIB 501	The Bible, Africa, and African - Americans	3 CREDIT
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HOURS

This course will look at the role of Africa and the presence of Africans in the Old and New Testament. We will develop an African–American Hermeneutic and read works by the leading African and African–American biblical scholars, theologians, and Historians. This will be a seminar type course; with students, being involved in the presentation of course material.

BIB 502 **Apocalyptic Literature**
HOURS

3 CREDIT

This course will deal with the Apocryphal writings in the Old and New Testaments. This course will be taught as a seminar, with student involvement and presentations constituting a major portion of the course work.

BIB 503 **The Apocrypha and Pseudepigrapha**
HOURS

3 CREDIT

Students will have to read and discuss the books of the Apocrypha and some of the Pseudepigrapha. The class will discuss these books in light of the formation of the Canon and why these books were not included in the Bible. This will be a seminar type course, with student involvement and presentations, constituting a major portion of the course work.

New Testament Studies

NTS 501 **New Testament Study I**
HOURS

3 CREDIT

This course includes an introduction to the literature of the New Testament with special attention to the perspectives and methods of critical historical investigation and interpretation.

NTS 502 Mentoring Relationships in the New Testament

3 CREDIT

This course will examine the mentoring relationships between Jesus and his disciples, Paul and Barnabas, Paul Timothy, and Titus, as well as the themes of “imitation” found in the New Testament. We will also deal with the historical and biblical concept of community in the context of Biblical mentoring.

NTS 503	Seminar on Text Criticism	3 CREDIT
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This course will examine textual criticism in the New Testament writings. Research and discussion will be on a selected problem in the biblical field.

NTS 504	New Testament Ethics	3 CREDIT
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An introductory course on the ethical teachings of Jesus, Paul, and James found in the New Testament.

NTS 505	Jesus in the Gospels	3 CREDIT
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This course will examine the people's understanding and view of Jesus as well as how Jesus saw himself in the Gospels.

NTS 506	the Parables of Jesus	3 CREDIT
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An exegetical approach to the interpretation of the parables of Jesus found in the New Testament.

NTS 507	The Miracles of Jesus	3 CREDIT
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An interpretational approach to the interpretation of the miraculous stories of Jesus found in the New Testament.

NTS 508	The Passion Narratives in the Gospels	3 CREDIT
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This course will cover Jesus life as depicted in his last journey to Jerusalem, to his arrest, death, and resurrection.

NTS 509	The Gospel of Mark	3 CREDIT
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An analysis of the book of Mark, its author, its portrait of Jesus, and major biblical themes found in the book.

NTS 510 The Gospel of Matthew 3 CREDIT
HOURS

This course includes an analysis of the book of Matthew, its author, its portrait of Jesus, and major biblical themes found in the book.

NTS 511 The Gospel of Luke 3 CREDIT
HOURS

This course is an analysis on the book of Luke, its author, its portrait of Jesus, and major biblical themes found in the book.

NTS 512 The Gospel of John 3 CREDIT
HOURS

This course is analysis on the book of John, its author, its portrait of Jesus, and major biblical themes found in the book.

NTS 513 The Acts of the Apostles 3 CREDIT
HOURS

This is an introductory course in the historical formation of the early church and the Doctrine of the Holy Spirit.

NTS 514 The Pastoral Epistles 3 CREDIT
HOURS

This course includes a study of Paul's pastoral epistles, their context, and contents in light of recent scholarship.

NTS 515 The Epistles of Peter, James and John 3 CREDIT
HOURS

This course includes a critical analysis of theology, Christology, and ethics found in the epistles of Peter, James, and John.

NTS 516 Revelation 3 CREDIT
HOURS

An introductory approach to the characteristics of Apocalyptic writings in the ancient world. We will explore the books of Daniel, Ezekiel and other eschatological passages found in the bible. These passages will be used as background to our understanding of the book of Revelation, and it's meaning to us today.

NTS 517 Elements of Biblical Greek 3 CREDIT
HOURS

This course is an overview of the basic elements of Greek and how this knowledge can enhance biblical interpretation. Elements of phonology, morphology, and syntax will also be explored.

Theology

TH 501 Foundations in Theology 3 CREDIT
HOURS

This course is an introductory course in theology that will allow the student to formulate the essence of their theology in light of the theological foundations of the Christian Faith.

TH 502 Christian Theology 3 CREDIT
HOURS

This course aims at furthering the student's understanding of the Christian faith in the context of the contemporary Church and how this faith works in the world today. This course will further introduce the student to epistemological issues of revelation, faith, authority, interpretation and social responsibilities.

TH 503 Theology and Spirituality of Aging 3 CREDIT
HOURS

This course is an introduction to the theology and spirituality of aging. We will study the demographics, social, psychological, physical and biblical references to aging. In addition, we will explore the theological and spiritual growth that comes from the aging process.

TH 504 Theol. Perspectives on Forgiveness & Reconciliation 3 CREDIT
HOURS

This course will examine the Biblical mandates of Christian forgiveness and

TH 505	The Holy Spirit in Biblical Perspective	3
CREDIT HOURS This course will look at the theology of the Holy Spirit found in the Old and New Testaments.		
TH 506	The Lord's Prayer	3
CREDIT HOURS		
This course will study the historical and contemporary exposition of the LORD'S Prayer. We will study the doctrine of God, humanity, prayer and the Kingdom, found in this prayer.		
TH 507	The Love of Learning and the Desire for God	3 CREDIT
HOURS		
This course is designed to study the theological doctrine of Agape` love. We will also encourage the student's imagination to see why one would desire to love GOD and be willing to engage in serious theological study.		
TH 508	Providence and Prayer	3 CREDIT
HOURS		
This course will deal with how God acts in our world. It will also examine what our prayer reveals about the way we think about God's presence in the world.		
TH 509	New Directions Theology	3 CREDIT
HOURS		
This course includes an examination of the historical roots of liberation theology, black theology, and indigenous theologies.		
TH 591	Apologetics	3 CREDIT
HOURS		
This course is an advanced course on apologetic. The course understands Christian truth in the postmodern era and its relevance to life. The new millennium has challenged absolute truth and the integrity of the Christian Faith. Apologetics defends absolute truth with intellectual vigor and courage.		

Church History

CH 501	History of Christian Thought	I	3 CREDIT
HOURS			

This course will survey the history of Christianity from its beginnings through the fifteenth century.

CH 502	History of Christian Thought	II	3 CREDIT
HOURS			

This course will survey the history of Christianity from the Reformation to the present.

CH 503	History of Christian Doctrine	3 CREDIT
HOURS		

This is an introductory course in the basic teaching of Christian Theology in the context of the Christian Church. The works of Augustine, Luther, Calvin, and other Church Fathers will be examined.

CH 504	African Religions	3 CREDIT
HOURS		

This course includes a survey course covering the philosophy, history, and genius of religion in Africa.

CH 505	African – American Church History	3 CREDIT
HOURS		

This course is a study of the historical development, belief, and practices in the African – American Church.

CH 506	American Church History	3 CREDIT
HOURS		

This course will survey the history of the Christian Church in America.

CH 507 Luther and the Reformation 3 CREDIT
HOURS

This course will examine Luther's role in the Protestant Reformation.

CH 508 Saint Augustine 3 CREDIT
HOURS

This course will examine the life and works of Saint Augustine, the Bishop of Hippo.

CH 509 Calvin and the Reformed Tradition 3 CREDIT
HOURS

This course will examine the role that the Theology of Calvin has contributed to the reformed tradition.

Ethics

ETH 501 Christian Ethics 3 CREDIT
HOURS

This course will examine the major themes and moral teachings principally in the Decalogue, the Gospels, and the Epistles. This course will also deal with the application of some contemporary issues such as politics, human life, economics, sexuality, social problems, racism, and professional integrity.

ETH 502 Dying and Death 3 CREDIT
HOURS

This course is a critical consideration of biblical, legal, medical, ethical perspectives of death and dying.

ETH 503 Professional Ethics 3 CREDIT
HOURS

This course is a study of the professional in the practice of ministry, and their ministerial character.

Church Administration

HOURS **ADM 501** **Church Administration** **3 CREDIT**

This course will examine the Administrative functions of the Church and what will be necessary to move from theory to the practice of ministry. It will examine the various structures, goals, and objective needs to fulfill the vision of the Church.

HOURS **ADM 502** **Church Finances** **3 CREDIT**

This course will deal with the principles of finances, focusing on financial planning, analysis, budgeting procedures, capital cost and budgeting with an emphasis on Church finances.

HOURS **ADM 503** **Administrative Theory and Practice** **3 CREDIT**

This course will deal with some of the major practices and theories of Administration. Concepts such as goal setting, objectives, and successful evaluation strategies will be discussed.

HOURS **ADM 504** **Organizational Theory** **3 CREDIT**

This course will examine the theory of organizations in the public and private sectors. We will also examine some selected successful church organizational structures.

HOURS **ADM 505** **Legal and Tax Issues of the Church** **3 CREDIT**

This course will examine the unique affairs of the Church in such areas as Legal and Tax Issues, nonprofits and the church; the elements of a binding contract; and relevant parts of the Internal Revenue Services' Tax Codes.

Religion and Sociology

HOURS **RSO 501** **Sociology of Religion** **3 CREDIT**

This course is an exploration of the sociological influence of social patterns on religious behavior and organizations. This course will also include an analysis of the form of religious power and its influence on society.

RSO 502 World Religions 3 CREDIT
HOURS

This course is a study of the major religions of the world, including Islam, Hinduism, Buddhism, Christianity, and the religions of Africa and Asia, with an emphasis placed on the leader, origin, practices, and Historical contexts.

RSO 503 The Black Church, Econ. & Political Empowerment 3
CREDIT HRS

This course will deal with the Black Church and its historical and contemporary roles in the lives of its constituents in the areas of economic and political empowerment.

RSO 504 The Social Gospel Movement in America (1880-1920) 3 CREDIT
HOURS

This course will examine the historical context, the theology of the Institutional Church and Sociology of the Social Gospel Movement in America. This course will also focus on the major leaders of this movement.

Ministry

MIN 501 Spiritual Formation 3 CREDIT
HOURS

This course is an introduction to spirituality, spiritual formation, and the development of personal spiritual discipline. This course will also deal with the process of spiritual direction, its theological foundations, its nature, its preparation, and its practices. Particular emphasis will be given also to call to ministry, theological education, and its formation.

MIN 502 Crisis and Conflict Management of the Church 3 CREDIT
HOURS

This course will deal with the proper management in the church as it relates to Crisis

and conflict management. The student will deal with the challenges and pitfalls of working in the Christian Church setting with a variety of people who have different backgrounds, assumptions, and agendas.

MIN 503 Pastoral Responsibility for Leadership & Administration 3
HRS

This course will explore the critical issues and the major responsibilities of the Pastor in the leadership and administration of the Church.

MIN 504 Campus Ministry 3 CREDIT
HOURS

This course is an exploration of the theological and historical practices of developing a ministry for College and University campuses as a mission of the Church.

MIN 505 Introduction to Evangelism 3 CREDIT
HOURS

This course is a study of the nature, purpose, and methods of contemporary Christian evangelism with special attention on the local Church.

MIN 506 The City and Rural Church 3 CREDIT
HOURS

This course is a study of the current social problems facing the city and rural churches in America. Emphasis will be placed on the small church, the circuit church, the storefront church and the larger city church.

MIN 507 Women in the Ministry 3 CREDIT
HOURS

This course is a study of the theological and practical issues related to women and ministry.

MIN 508 Denominational Studies 3

CREDIT HOURS This course is a study in the character and development of the major denominations in America.

Pastoral Care

PC 501 Pastoral Care & Theology In the Care of the Soul 3 CREDIT
HOURS

This course will examine the contemporary ecclesial practice of pastoral care in the context of historical pastoral theology and the classical practices of the cure of souls.

PC 502 Pastoral Counseling 3 CREDIT
HOURS

This course will deal with the structure and processes of pastoral counseling, pastoral evaluation, referral, intake contract, goals, transferences, countertransference, termination, and other special problems.

PC 503 Pastoral Care and Women 3 CREDIT
HOURS

This course is designed to help the pastor to become more sensitive and develop a level of comfort in dealing with women's issues. This course will also explore the cultural and ecclesial context for the pastoral care of women, with special emphasis on vocation, spirituality, aging, abuse, and depression.

PC 504 Pastoral Spirituality 3 CREDIT
HOURS

This course will examine the Theological and Spirituality of the Pastor.

PC 505 Professional and Legal Ethics in Counseling 3 CREDIT
HOURS

The objective of this course is designed to help students become aware of the duties of professional counselors such as legal liabilities in counseling and appropriate conduct.

PC 506 Prison Ministry 3 CREDIT
HOURS

This course will deal with the Church's ministry to prison and related correctional facilities

The African-American Church Studies (Electives)

HOURS	BC 501	The Black Church and Elder Care	3 CREDIT
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This course will focus on the need for the church to become more involved in ministering to the Elderly and the elderly values to the Church and Community.

HOURS	BC 502	Selected Topics in Black Church History	3 CREDIT
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This course will explore the key issues, pivotal events, and key persons in the development of the Black Church in America.

HOURS	BC 503	African - American Church and Its Spirituality	3 CREDIT
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This course will examine African spirituality in the African American Church in America.

CREDIT HRS.	BC 504	Leadership in the African - American Churches From Text to Sermon	3
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This course will examine the leadership style of various successful pastors in the African – American Church.

HOURS	BC 505	The Life and Thoughts of Martin Luther King, Jr.	3 CREDIT
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This course is an examination of the life and ministry of Martin Luther King Jr., his theology, philosophy, and his continuing influence of the Church's ministry.

HOURS	BC 506	The Life and Thoughts of Howard Thurman	3 CREDIT
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This course will examine the life and works of Howard Thurman as a Theologian, Educator, and Pastor.

BC 507 The Life and Thoughts of Vernon Johns 3 CREDIT
HOURS

This course is an examination of the life and ministry of the Reverend Dr. Vernon Johns, and his influence on the civil rights movement in the 40s, 50s, and 60s.

BC 508 The Life and Thought of Benjamin Mays 3 CREDIT
HOURS

An examination of the life and ministry of Dr. Benjamin Mays, his theology, and influence on the Christian Church in America.

Preaching and Worship

PW 501 Introduction to Homiletics 3 CREDIT
HOURS

The design of this course will be to deal with the Theory and practice of sermon preparation.

PW 502 Intro. to Hermeneutics: From Text to Sermon 3 CREDIT
HOURS

This course deals with preaching from Biblical sources. Emphasis is placed on the goal and methodology exegesis, the hermeneutic problem, and verbal communication.

PW 503 Preaching the Parables 3 CREDIT
HOURS

This course will examine the approaches to the interpretation, and proclamation of the parables of Jesus. In addition, there will be an exploration of in-class storytelling and preaching

PW 504 Preaching the Miracles 3 CREDIT
HOURS

The interpretation and proclamation of the miracles of Jesus in the Gospels will be examined in this class.

PW 505 History of Preaching 3 CREDIT

HOURS

This course will closely examine the history of preaching in the Church.

PW 506 Preaching the Church Year 3 CREDIT
HOURS

This course includes preaching the Lectionary text in the context of the Church's worship and calendar. In addition, there will be in-class preaching and evaluation.

PW 507 Preaching Practicum 3 CREDIT
HOURS

This is an advanced course for extra competence in the preparation, delivery, and evaluation of sermons.

PW 508 Contemporary Preachers and Their Craft 3 CREDIT
HOURS

This course will examine the Theological trends, significant personalities and rhetorical analysis of the most effective preachers of our era.

PW 509 African – American Worship Experience 3 CREDIT
HOURS

This course is. A study of the history, psychology, and Theology with emphasis placed upon the various unique elements of the worship experience in the African-American Church.

PW 510 The Soul of Black Worship Preaching, Praying & Singing 3
CREDIT HOURS

This is a course designed to examine the roles of preaching, praying, singing, and its impact on black worship.

PW 511 The Hymnal 3 CREDIT
HOURS

This course is a study of the origins, development of the Christian Hymnal, and their effectiveness in worship.

PW 512 Christian Worship 3 CREDIT
HOURS

This course is an introduction to the history, theology, and practice of Christian worship.

PW 513 Meaning and Power of Prayer in Worship 3 CREDIT
HOURS

This course will deal with the meaning of prayer and its power in worship in the lives of GOD’S People.

PW 514 The Prayer Tradition of Black People 3 CREDIT
HOURS

This course will examine the tradition and theology of prayer among African – Americans.

Field Education

FE 501 Field Education I 3 CREDIT
HOURS

This is an introductory course where students will be exposed to various types of ministry, i.e., Pastoral, Prison Ministry, Hospital Chaplain, etc.

FE 502 Supervised Ministry for Students Serving as Pastors 3 CREDIT
HOURS

Student-pastors will be required to identify a program in his/her church that is weak and strengthen it. A supervisor will be assigned to guide the student-learning activities in the parish. This is a three-hour practicum.

FE 503 Supervised Ministry in an Institutional Context 3 CREDIT
HOURS

This course is designed for students who are looking at doing ministry in an institutional setting. This supervised ministry can be arranged and approved in an institutional context such as a hospital or prison. This is a three-hour practicum

FE 504 Creating a Ministry 3 CREDIT
HOURS

A student may wish to create a special ministry to meet a particular need in their church and/or community. Under the supervision of the instructor, an experienced field supervisor and the Director of Field Education and with the approval of the Dean, the student will be allowed to develop this ministry.

FE 505 Concurrent Internship 3 CREDIT
HOURS

This class entails a concurrent internship in a church or agency (e.g., General Baptist State Convention) under the supervision of the Director of Field Education and a field supervisor with the approval of the Dean.

FE 506 Supervised Ministry in the Parish 3 CREDIT
HOURS

This class constitutes supervised ministry in a local parish under the supervision of its pastor or some other qualified person approved by the Director of Field Education.

Master of Arts in Christian Counseling

Department of Christian Counseling
Dean: Dr. Elijah Fulcher
3519 Fayetteville Street
Durham, North Carolina 27707
Phone: (919) 267-1640 - E-mail: efulcher@hosannabc.org

Master of Arts in Christian Counseling (MACC):

Admissions Requirements

Students are admitted to HBC Divinity School without regards to gender, race, color age, national or ethnic origin, provided they meet basic requirements for admission. All students admitted have equal access to the rights, privilege, programs, activities and students aid afforded by HBC Divinity and are governed without discrimination by the established policies and procedures. All degree requirements must be completed within seven years of the date of admission, except in special circumstances which must be approved by the Academic Dean.

Admission Policies:

HBC accepts students as graduate degree candidates, continuing education students, and non-matriculated graduate students. Students who wish to enroll in the HBC Graduate Program must provide an official transcript from the school where they earned their Bachelor Degree. Students entering the Continuing Education program must provide a transcript from their high school.

Potential Students:

Potential students are responsible for the following items to complete the application process.

1. Request an official transcript from their college.
2. Complete a spiritual autobiography.

3. Request two people to complete letters of reference.
4. Have their physician complete a health form.

Graduation requirements:

1. Complete sixty-nine (69) credit hours.
2. All financial obligations must be met.

Master of Arts in Christian Counseling Paradigm

NUMBER	COURSE
BIBLICAL STUDIES	
NTS-501	New Testament Studies
OTS-501	Old Testament Studies
CHRISTIAN THOUGHT	
CH-501	History of Christian Thought
TH-501	Foundations in Theology
COUNSELING COURSES	
CON-600	Introduction to Pastoral Counseling
CON-601	Advanced Developmental Psychology
CON-602	Theories of Personality
CON-603	Family Systems Therapy

CON-604	Counseling Theories and Techniques
CON-605	Physiological Bases of Behavior
NUMBER	COURSE
CON-606	Cross-Cultural Counseling
CON-607	Individual and Systems Assessment
CON-608	Introduction to Professional & Ethical Counseling
CON-609	Pre-Practicum Counseling Skills
CON-610	Clinical Counseling Practicum (Full Semester)
CON-615	Research Methods, Designs, & Data Collection
CON-619	Group Dynamics Counseling
CON-623	Abnormal Psychology
MIN- 501	Spiritual Formation

Biblical Studies Total of 6 Credit Hours,

Christian Thought Total of 6 Credit Hours, Counseling Courses Total of 45 Credit Hours

MASTER OF ARTS IN CHRISTIAN/BIBLICAL COUNSELING COURSES

Course Description(s):

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Old Testament Studies

3 CREDIT HOURS

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New Testament Studies

3 CREDIT HOURS

This course is a two-part study of selected biblical writings of the Old and New Testament. Part one: Old Testament writings include the books of The Law, The Prophets, and Wisdom and Poetry Writings, with an introduction to the background, oral and written traditions, content, literary quality and message of the Old Testament. Part two: New Testament writings will examine a variety of writings that illuminate the development of Christianity especially in the gospels, Letters of Paul, and the Apocalyptic Literature of the Book of Revelation discovering how the books of the New Testament came into being, who produced them, what they mean, and how they came to be collected into a canon of Scripture.

HOURS **ITB 502 Interpreting the Bible** **3 CREDIT**

This course is an introduction to the literature and thought of both the Old and New Testaments. Among the issues treated are the appropriate methods used for interpreting the Bible. The course also examines the major theological themes of both Testaments.

HOURS **TH 501 Foundations in Theology** **3 CREDIT**

This is an introductory course in theology that will allow the student to formulate the essence of their theology in light of the theological foundations of the Christian Faith.

HOURS **CH 501 History of Christian Thought** **3 CREDIT**

This course will survey the history of Christianity from its beginnings through the fifteenth century.

CON 600 Introduction to Pastoral Counseling **3 CREDIT**

HOURS

This course will introduce the student to pastoral counseling. The focus will be to present an overview of the foundation, structure, and application of counseling from a biblical understanding. Emphasis is placed on the imperative of a personal relationship with Christ and its power for the recipient in every life situation.

HOURS CON 601 Advanced Developmental Psychology 3 CREDIT

This course is an investigation of the major developmental issues across the lifespan that is integration and critique of these theories from a biblical and theological perspective.

HOURS CON 602 Theories of Personality 3 CREDIT

This course provides an understanding and critique of the historical and contemporary theories of personality development.

HOURS CON 603 Family Systems Therapy 3 CREDIT

This course features the application of pragmatic family therapies, such as strategic, structural, communication models to families. Practice includes the integration and demonstration of skills the models explore.

HOURS CON 604 Counseling Theories and Techniques 3 CREDIT

This course is a study of selected theories and techniques of counseling as they apply to normal and abnormal human behavior in order to aid the student in the identification of a preferred counseling theory based on the student's understanding of selected theories and self- understanding of personal values, basic beliefs, and personality. This course also features an understanding and integration of the Christian worldview as it affects the counselor and counseling relationships.

HOURS CON 605 Physiological Bases of Behavior 3 CREDIT

Included in this course will be a discussion of the structure and function of the

nervous system and physiological mechanisms underlying psychological linkages with the cardiovascular system. In addition, the psychoendocrinological function will be considered. The interrelationship of these specific subsystems to behavior functioning will also be explored.

CON 606 Cross-Cultural Counseling **3 CREDIT**
HOURS

This course is an exploration of ethnic groups and subcultures with emphasizes on the establishment of effective communication between the counselor and client across cultures through the presentation of ethical dilemmas related to cross-cultural counseling

CON 607 Individual and Systems Assessments **3 CREDIT**
HOURS

This course includes exposure to a variety of assessment procedures including structured interviews, non-standardized tests, and behavioral assessment. Special emphasis will be on assessments and parent-child interaction.

CON 608 Introduction to Professional & Ethical Counseling **3 CREDIT**
HOURS

This is a study of professional standards, ethical guidelines, legal aspects of practice, standards of preparation for the profession, objectives of professional organizations, and the professional identity of persons providing direct counseling services. The ethical discussions include input from the profession, one's internal values, and Judeo-Christian influence.

CON 609 Pre-Practicum Counseling Skills **3 CREDIT**
HOURS

This course will prepare students for field placement, focusing on role-playing in a specific clinical experience under group supervision in the classroom.

CON 610 Clinical Counseling Practicum **3 CREDIT**
HOURS

This course which represents the introductory portion of field placement involves

an organized, weekly practical application of counseling under the supervision of an appropriately certified or licensed professional as required by mandates as a prerequisite for professional recognition or licensing. Approximately 10 hours per week of direct counseling experience is required. During supervision meetings common issues are discussed, role-play, tapes are critiqued, ethical issues are reviewed and discussed, and readings are used to address special topics. In addition, each student will have an individual weekly appointment with a department supervisor to review cases, determine approaches to working with each client and evaluate counseling effectiveness.

**CON 611 Interpersonal Techniques in Helping Relationships
HOURS**

3 CREDIT

This course is a study of the techniques and relationships that serve to promote healthy adult growth and functioning. The course begins with an exploration of motivations for working in the helping fields. The course previews basic counseling skills such as warmth, empathy, concreteness, confrontation, interviewing, and treatment planning. Personal cognitive-emotional awareness and theological-psychological balance are promoted through a study of individual functioning in interpersonal relationships with special emphasis on training and helping professionals to help others.

**CON 613 Career Counseling Theories and Practice
HOURS**

3 CREDIT

This course focuses on the theory, applications, and skills needed to provide basic career and lifestyle counseling. The developmental and longitudinal changes people experience across the life span are critical to vocational planning. Information covered includes a survey of career development theories and research, career choices, service delivery models, assessment, application of counseling skills, life transition points, educational and career resources, needs of special populations, and professional issues. Students will have an opportunity to apply these concepts to their own career plans, study personal biases and vocational history, and utilize an assessment instrument.

**CON 614 Crisis Counseling: Theories and Applications
HOURS**

3 CREDIT

This course focuses on crises that occur in the members of the local church, as well as in society as a whole. A unique aspect of the course is that crisis counseling will be viewed from the perspective of the Christian pastor and the Christian counselor with an intent to integrate biblical and theological perspectives, e.g., the character of God, Christ, the Holy Spirit, and view of persons, as part of the healing processes. The various crises to be studied during this course are

indicated in this syllabus, although class members may identify other crisis areas, which are more congruent with their actual, existential experiences in the life of the

church or practice of counseling. Didactic presentations, case studies, research by the students, and the keeping of a dialogical journal will be the primary teaching-learning methods employed during the semester.

CON 615 Research Methods, Designs, and Data Collection **3 CREDIT**
HOURS

This course is a general introduction to social research methods and will cover four broad topics: the foundations of social science, research design, data collection, and data analysis. In discussing each topic, we will also consider the ethical implications of social research. Social research is a craft, and like any other craft, it takes practice to do it well. Therefore, our approach will be hands-on right from the start. You will have opportunities to learn by doing in all aspects of the course—in class meetings, the computer lab, and out-of-class assignments.

CON 617 Marriage and Family Counseling **3 CREDIT**
HOURS

This course is a survey of current issues relating to professional identity and practice in the field of marriage and family counseling. Students will be introduced to professional practice models and learn the utilization of these models in development and therapeutic practice. This course will assist in developing the skills of family assessment procedures and analysis.

CON 618 Marriage & Family Therapy: Theories & Foundations **3 CREDIT HOURS**

This course provides an overview of the field of family therapy. The concepts of marriage and family therapy are examined. Students will view films of family therapy sessions, explore their own family dynamics, and participate in learning experiences that will help them develop a theory of doing marriage and family therapy.

CON 619 Group Dynamics Counseling **3 CREDIT**
HOURS

This course is a study of the essentials of group counseling processes. These are related to church history, general group phenomena, and current counseling procedures. The course also studies methods of enabling church groups to become more creative and growth facilitating. This course will also examine the six stages of group process to include: identification, intervention, and process.

CON 620 Children in Therapy: Theories and Foundations **3 CREDIT**
HOURS

This course focuses on the theory and practice of counseling children and adolescents with emphasizing characteristics of at-risk children and exceptional need's students and the provision of counseling services to these children. Topics include abnormal behavior, exceptionalities, death and dying, child abuse, drug and alcohol abuse, youth violence, teenage pregnancy, risky sexual behavior, disruptive behavior disorders, childhood depression, anxiety, and eating disorders.

CON 623 Abnormal Psychology **3 CREDIT**
HOURS

This course will explore the causes, description, and the treatment of the extremes in human behavior. Emphasis will be placed on an integrated analysis from a psycho-social viewpoint.

CON 624 Clinical Counseling Internship (LPC) **3 CREDIT**
HOURS

This course consists of supervised professional practice in counseling and counseling related activities as defined by the state licensing board under the guidance of a state board-approved Licensed Professional Counseling (LPC) supervisor. Major emphasis will be placed on the student's involvement in successful practices in an approved field counseling site.

CON 625 Clinical Counseling Internship **3 CREDIT**
HOURS

This course consists of supervised professional practice in counseling and counseling related activities as defined by the state licensing board under the guidance of a state board-approved Marriage and Family Therapy supervisor. Major emphasis will be placed on the student's involvement in successful practices in an approved field counseling site.

TH 504 Theological Perspectives on Forgiveness and Reconciliation **3 CREDIT**
HOURS

This course will examine the Biblical mandates of Christian forgiveness and reconciliation as found in the Holy writ. Selected scriptures will be explored to develop the course objectives.

PC 501 Pastoral Care and Theology in the Care of the Soul **3CREDIT**
HOURS

This course will examine the contemporary ecclesial practice of pastoral care in

the context of historical pastoral theology and the classical practices of the cure of souls.

MIN 502 Crisis and Conflict Management of the Church **3 CREDIT**
HOURS

This course will deal with the proper management in the church as it relates to Crisis and conflict management. The student will deal with the challenges and pit falls of working in the Christian Church setting with a variety of people who have different backgrounds, assumptions, and agendas.

BC 501 The Black Church and Elder Care **3 CREDIT**
HOURS

This course will focus on the need for the church to become more involved in ministering to the Elderly and their values to the Church and Community.

BUS 501 Church and Business Administration **3 CREDIT**
HOURS

This course reviews the philosophy and principles of church and business administration in relationships to ministry objectives. Areas considered in the study are: functional areas of church administration, preparing a constitution and by-laws, church organization, planning, church staff development, staff meetings, office management, finances, facilities, food services, insurance, and legal issues related to personnel, taxes, and the security of children and others involved in church ministry.

MASTER OF CHRISTIAN EDUCATION (M.C.E.)

Department of Christian Education
Graduate and Academic Dean

Dr. Della McKinnon

3519 Fayetteville Street

Durham, North Carolina 27707

Phone: (919) 267-1640 -E-mail: dmckinnon@hosannabc.org

Admissions Requirements

Students are admitted to HBC Divinity School without regards to gender, race, color age, national or ethnic origin, provided they meet basic requirements for admission. All students admitted have equal access to the rights, privilege, programs, activities and students aid afforded by HBC Divinity and are governed without discrimination by the established policies and procedures.

All degree requirements must be completed within seven years of the date of admission, except in special circumstances which must be approved by the Academic Dean.

Categories of Admission:

Ø Regular Student – persons who are admitted into the degree program

Ø Non – Degree Program – persons who are who are admitted as special students, who are not seeking a degree, but are interested in taking a few courses for their interest.

Admission Policies:

HBC accepts students as graduate degree candidates, continuing education students, and non-matriculated graduate students. Students who wish to enroll in the HBC Graduate Program must provide an official transcript from the school where they earned their Bachelor's Degree.

Students entering the Continuing Education program must provide a transcript from their high school.

Potential Students:

Potential students are responsible for the following items to complete the application process.

1. Request an official transcript from their college.
2. Complete a spiritual autobiography.
3. Request two people to complete letters of reference.
4. Have their physician complete a health form.

Master Of Christian Education Paradigm: 60 Credit Hours		
Course Number	Bible Core Courses	Credit Hours

NTS501	New Testament Studies	3
NTS502	Mentoring Relationships in the New Testament	3
OTS501	Old Testament Studies	3
OTS502	Mentoring Relationships in the Old Testament	3
Christian Education Core Courses		
CED501	Christian Education	3
CED504	Curriculum and Pedagogy in the Church	3
CED506	The Art and The Church	3
CED508	Strengthening Laity in Ministry	3
CED510	Liturgy and Education	3
CED511	Teaching & Program Design	3
CED512	Human Development	3
Ministry Core Courses		
MIN501	Spiritual Formation	3
MIN502	Crisis and Conflict Management	3
Program Directives		
ADM501	Church Administration	3
BC501	The Black Church & Elder Care	3
CH501	History of Christian Thought	3
ETH501	Ethics	3
FED501	Field Education	3
RSO503	The Church, Economic and Political Empowerment	3
TH501	Foundations in Theology	3

**Paradigm subject to change.

MASTER OF CHRISTIAN EDUCATION COURSE DESCRIPTIONS

Christian Education

CED 501 Christian Education 3 CREDIT

HOURS

This course examines the theological and theoretical basis of Christian religious education. Questions such as, how do we know God, and what does it mean a

Christian to be known by God will be addressed. These questions will be examined by utilizing the theoretical basis of Christian religious education.

CED 502 Christian Education & the Small Membership Church 3 CREDIT
HOURS

This course will give an overview of the educational ministry of churches with small memberships. Topics such as goal setting, leadership development, styles of leadership, selection of Christian materials, organizational design, and evaluation methodology will be discussed.

CED 503 Educational Ministries with Youths 3 CREDIT
HOURS

This course will deal with effective strategies for teaching youths who are in middle and high school.

CED 504 Curriculum and Pedagogy in the Church 3 CREDIT
HOURS

This course will deal first with who decides what theory of Christian religious education is used in the church, and what teaching paradigm is going to be used in the church. The pedagogical theory of how, when, and where of Christian religious education will also be explored in this course.

CED 505 Educational Ministry for Adults 3 CREDIT
HOURS

This is an applied course in models, strategies, and methods of teaching adults with a focus on scripture. This course will attempt to equip ministers to effectively teach and train adults in the local church.

CED 506 The Arts and the Church 3 CREDIT
HOURS

This course will explore how the arts have played a major role in the church, especially in Christian education, worship, and concepts of religion in general.

CED 507 Religion in American Literature 3 CREDIT

HOURS

This course is a study of selected works of African-American literature with significant theological motifs. Emphasis will be placed on the utilization of literary material to enhance preaching and teaching in the church.

HOURS	CED 508	Strengthening Laity in Ministry	3 CREDIT
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This course will examine the biblical and theological foundations of the ministry, identify images of the ministry from the bible, and look at the church's history and the Christian community today. This course will also use the methods of interviewing and listening to lay people in order to develop models of Christian religious education, which will help strengthen laity and clergy relations in ministry.

HOURS	CED 509	Education and Social Issues	3 CREDIT
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This course will explore the contemporary and historical social issues and their relationship to education in the church.

HOURS	CED 510	Liturgy and Education	3 CREDIT
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This course will help to give practical experience for students, prepare them for baptism, renewal, the Lord's Supper, marriage, dying, and death.

HOURS	CED 511	Teaching and Program Designs	3 CREDIT
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This course is designed to provide an introductory look at methods and styles of teaching in the local parish. It is also designed to instruct students on how to develop successful Christian education programs within the church setting.

CED 512
HOURS

Human Development

3 CREDIT

This course is designed to teach the primary theories of human growth development and their effects on and function in Christian education, and their effects on Christian living. Materials from history, philosophy, theology, and sociology will be utilized. Congregational studies will be a major part of this course.

DOCTOR OF MINISTRY

The Doctor of Ministry program represents formal preparation for and enrichment of the practice of ministry. This degree has been viewed by some in the same light that one sees an MD in medicine or a JD in law, rather than with doctorates in philosophy or theology, which are more specifically research degrees. Preceding the Doctor of Ministry degree, is the obtainment of a theological Master degree and at least three years of ministry experience. The goal of the Doctor of Ministry degree is to provide a level of knowledge, theoretical clarity, and competence of practice commensurate with the highest earned degree for the profession and practice of ministry. Persons seeking to enter into a Doctor of Ministry program must have a clearly definable context of ministry. The degree is designed to deepen the basic knowledge, skill, and research in ministry, so that one can engage in the practice of ministry with increasing professional, intellectual, and spiritual integrity. The degree at Hosanna Bible College is designed to train leaders for the Church in various areas of ministry. We call our graduates "Doctors of the Church and Faith-Community."

Requirements for Admission

An applicant for the Doctor of Ministry program must:

- Meet the qualifications for admission to one of HBC Master's degree programs regarding the quality of pre-theological education and the removal of any deficiencies therein, and the competence and character of the applicant, including maturity, ethical lifestyle, academic ability, gifts for ministry, and prospects for financial responsibility during study.
- Have completed a theological Master degree or its equivalent from an accredited school with a minimum grade average of B (3.00 on a 4.00 scale).
- Have completed three years of ministry.
- Be currently involved in ministry that will be related to the functional major and the final document.
- Submit three at least, three letters of recommendation: one each from a supervisor in ministry (Denominational administrator), a past/present professor, and a current colleague in ministry. If one is engaged in a non-connectional church, one may submit a letter of recommendation from an appropriate lay person within one's congregation, denomination, related or ministry institution.
- Have official transcripts of all college and university work sent directly to HBC from the various registrars.
- Submit a five-page (minimum) printed essay which includes (a) an autobiography; (b) a brief personality sketch; (c) a description of the applicant's

vocational experience and ministry intentions; and (d) the applicant's personal view of Christian ministry.

- Complete all general admission procedures and requirements to be approved by the Doctor of Ministry Admissions Committee.
- Conditional admission may be allowed for a student who enrolls in the program after the published enrollment deadline. This conditional enrollment will be allowed for one semester. Such a student will be considered a credit student and must meet all of the requirements for the Doctor of Ministry Program.

Any exceptions to the above admission requirements must be approved by the Dean for Doctoral Studies. The Hosanna Bible College does not discriminate on the basis of race, color, national origin, sex, gender, age, disability, or veteran status in the administration of any of the policies of HBC, including admissions, education programs, and financial assistance.

PROGRAM OUTLINE

Intensive Seminars

Each Doctor of Ministry student will be required to attend six (6) Intensive Seminars over the course of three years. These 5 day intensives will be held in January or August of each year unless otherwise scheduled by HBC. The purposes of these intensive seminars are to:

1. Expose to students to graduate lectures/discussion groups that may involve one or more study cohorts.
2. Meet with peer cohort group.
3. Attend lecture/discussion groups for Core Classes.
4. Spend time with mentors and peers for individual project reflection and design.
5. Have library/research time.
6. Participate in community worship and Kingdom Building.
7. Develop Christian Leadership skills.

The Intensives will be conducted on campus. Community worship may be conducted off site.

Peer Seminars

There will be at least one peer seminar each year. The purpose of the peer seminars is to reinforce and further learning of the cohort. Because the Doctor of Ministry program at HBC is a web enhanced program, one or more peer seminars may be hosted via Populi system or by webinar. Peer seminars may be held on campus or in off site locations. Students are required to attend the 2-day sessions. There may be weekly or monthly assignments and or meetings via electronic forums.

Classes

The Doctor of Ministry degree at HBC is 36 credit hours. It consists of 4 three hour courses in a particular discipline which is cohort based. These twelve hours will be taught and designed by the mentors of each group.

Cohorts

The current cohorts offered at HBC are in the following areas.

- Leadership
- Christian Counseling
- Worship and Music
- Theology
- Preaching/Teaching

There may be additional cohorts added to the program based on interest.

Additionally, there will be 24 hours of additional classes. The core classes are foundational classes to support Doctor of Ministry work. Since each student is required to have finished at least a Masters degree in theological studies, these doctoral level classes are designed to help the student engage the various theological disciplines to assist in the design of his/her project. The core classes include

DMIN 700 – Orientation for Doctoral Work: Understanding the Candidate and Context Phase I - Writing with Turabian, Spiritual Formation, Context/Synergy Overview.

This course seeks to provide an introduction to D.Min work. The emphasis will be on the student examining their spiritual formation, their context of ministry, and a synergy between the candidate and context.

DMIN 710 – Foundations for DMin Work

Phase II – Historical Foundation, Biblical Foundation, Theological Foundation. There will be mini courses in the theological disciplines that undergird DMin work. It is presupposed that practitioners of ministry have had the basic requisite MDiv course in these areas so that the emphasis will be on praxis.

DMin 720 – Issues in 21st Century

Leadership Phase III – Strategic

Leadership for the 21st Century.

Since HBC focuses on producing church leadership, this is a capstone course. Attention will be given to leadership in postmodern, emerging, post post modern, ministry in a non denominational world and other pertinent issues.

DMin 730 – Methods of Research for DMin Work

Phase IV - Qualitative and Quantitative Research, Research Methodology.

**Min 740 – Demystifying the Doctor of Ministry Project and Dissertation
Process Phase V - Data Analysis (Interpreting the Data).**

DMin 760 – Review for Final Document

**Phase VI - Review for Final Document and Overview of Each Chapter in
the Final, Critical Issues in Church Leadership, Moving the Project
Beyond My Local Context**

**DMin 790 – Directed Study
Doctoral Project Dissertation
Beginning Part 1**

**DMin 795 – Directed Study
Doctoral Project Dissertation
Conclusion & Defense Part 2**

TOTAL CREDITS for Core course – 24 CREDITS.

All Phase work is graded Pass or Fail. The remaining 18 credits will be
assigned a letter grade by the Cohort Mentor.

TOTAL CREDITS FOR PROGRAM 36hrs

Core classes will be conducted during the Intensives.

WHAT WE OFFER

STUDENT LIFE

Student Government Association

All students of Hosanna Bible College are members in the Student Government Association. This Association is given a large measure of self-government in planning for, implementing, and handling matters of general student concern. The affairs of the Association are directed by the student senate, composed of elected representatives from both the undergraduate and graduate programs. The Student Government Association strives to further the aims of Hosanna Bible College through cooperation among School organizations, student body, faculty, and administration.

HBC's Established Faculty Curriculum Process for the Development and Assessment of the Educational Program

HBC has Policies and procedures that have been established to develop, evaluate, and modify the academic programs. Any student faculty, departmental chairperson, Dean(s) or administrator may initiate curriculum changes. The curriculum change form will include all necessary information and will be submitted to the Faculty Senate

Curriculum Committee and the Faculty Senate. The recommendation of the Faculty Senate will be sent to the Board of Trustees and the President for approval. The Register will make the necessary changes in the catalog.

Written information is located in several areas such as the Faculty Handbook, Trustee Manual, Policy and Procedures Manual. The Academic Committee meets, and minutes are taken during these meetings to indicate that faculty members are involved in the process.

Spiritual Life/Chapel Services

It is the desire of the Board of Trustees and the President of Hosanna Bible College that the College be impacted by the presence of the Holy Spirit. They recognize that a theological school, however faithful at its birth to the truth of God's Word, can, over a course of years, decline from emphasis upon the prominence of the Word of God and the humble dependence upon the Holy Spirit. For this reason, the very strongest emphasis is placed upon cultivating and maintaining the spiritual life of the School, Trustees, President, administration, faculty, staff, and students.

Chapel services are conducted weekly on rotating days of the week. All students with classes on chapel days are required to attend service. These services are designed to contribute to the on-going spiritual growth and development of the entire Hosanna Bible College family. The Director of Student Affairs will coordinate these services. Students, faculty, and staff are expected to attend.

Library and Research Facilities

The School library and research/study rooms are centrally located in the educational building. The library volumes continue to grow and contains an excellent collection of resources for reference, research, and circulation. The School has established research and study rooms that are accessible to students. These rooms are also equipped with computers for use by students. Additionally, a computer lab is operational and provides students with the latest technology to accomplish assignments on campus, if necessary.

Distance Learning

HBC provides Distance Education. As required by prospective accreditation commissions, all online degree programs have the same content, outcomes and expectations as courses provided on campus. HBC is contracted with Populi as its Student Learning System. The majority of the course programs can be completed on-line.

Distance Education Network (DEN)

The Distance Education Network is a Student Services Program for Distance Education Students of Hosanna Bible College. All actions in the DEN Center physical location are considered as supplementary in nature and are conducted to help students achieve mastery of course work and to provide overall support to distance education students of Hosanna Bible College. All instruction is conducted in the Student Learning System environment provided by Hosanna Bible College.

Branch Campuses

At the present time, HBC does not have Branch Campuses.

Teaching Site Learning Centers

At the present time, HBC does not have Branch Campuses.

Non-Degree Programs

While standards for non-degree, granting programs may differ somewhat from those designed for degree granting, the program objectives and learning outcomes must be equivalent.

Currently HBC does not provide Continuing Education opportunities.

Counseling Services

Hosanna Bible College provide counseling services to students. These counseling services are in relation to the student life in hosanna Bible College. If deeper

counseling services are needed, the student will be referred to outside counseling services.

CAMPUS SAFETY

Hosanna Bible College Guide to Campus Safety

THIS INFORMATION IS PROVIDED TO DEMONSTRATE OUR COMMITMENT TO THE PERSONAL SAFETY OF OUR FAITH COMMUNITY WHILE ON THIS CAMPUS, AND IN ORDER TO COMPLY WITH PUBLIC LAW 101-542.

The safety of our students is of paramount importance to the Board of Trustees and Administration of Hosanna Bible College. We believe and teach that criminal activity of any type is wrong and will not be tolerated at this institution. Though our campus is in a community that has an excellent safety record, the policies are nonetheless critical and will inform students how and where to proceed in case of an emergency, and to whom they should report.

This section of the catalog includes statistics relative to campus crimes. Additionally, you will have telephone numbers to use if an emergency arises.

EMERGENCIES ON CAMPUS

If The Fire Alarm Sounds

- A. It is important to exit the building as quickly as possible. Find the nearest exits. Move quickly, but do not run. Do not stop to gather valuables.
- B. Before you open a door, feel it near the top for heat. If the door is cool, open it slowly. If smoke is present, close the door and use another exit. Always close the doors behind you to minimize the spread of fire and smoke.
- C. If you must pass through heat or heavy smoke, remember that both heat and smoke rise. Crawl, keeping your face to the floor. You should do this when you are opening doors as well. Stay low and reach up to the knob.
- D. Once you are out of the building, move far away from it. If a safe area has been designated, proceed to that area. Do not leave the scene because it may be assumed that you are trapped in the building.
- E. Do not re-enter the building for any reason until an appropriate School Official officially informs you that it is safe to do so.

If You Discover Fire or Smoke

You should warn others immediately and then proceed quickly to exit the building. Locate a telephone on a safe location and then call Durham Fire Department (919) 560-4242. Give the building name and location of the fire and/or smoke. Our address is Hosanna Bible College, 3519 Fayetteville St. Durham, NC 27707.

EMERGENCY NUMBERS

DURHAM POLICE DEPARTMENT	(919) 560-4427
DURHAM COUNTY SHERIFF	(919) 560-0900
DURHAM FIRE DEPARTMENT & RESCUE SQUAD (PARKWOOD SECTION)	(919) 560-4242
HOSANNA BIBLE COLLEGE CAMPUS SAFETY	(919) 422-4968

INCLEMENT WEATHER POLICY

In the event of inclement weather, which prohibits the college being open for classes, students should refer to the news media listed below for information concerning the cancellation of classes.

**WRAL – TV, CHANNEL 5,
RALEIGH WTVD – TV,
CHANEL 11, DURHAM**

Crime Statistics

Public Law 101–542 - The Student Right-to-know Act, mandates that colleges and other institutions publish statistics for certain crimes and arrests on campus, in order that students, faculty and staff are aware of the criminal and safety record on the school campus. While school campuses are relatively safe environments, national patterns clearly indicate that there is a need for vigilance by all community members against crime on campus.

The following statistics are being provided for your information in accordance with Public Law 101–542. Amendments to this law require Hosanna Bible College to present the campus statistics in the format below for increased awareness.

Number of Incidents Reported

OFFENSE	2016	2017	2018	2019
Murder	0	0	0	0
Forcible Sex Offense	0	0	0	0
Non forcible Sexual Activity	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0

Number of Arrests for

OFFENSE	2016	2017	2018	2019
Liquor Law Violations	0	0	0	0
Drug Abuse Violations	0	0	0	0
Weapons Possessions	0	0	0	0

Please note that all liquor law and drug abuse violations result in actual criminal arrest. Allegations of alcohol and/or drug policy violations on campus by students may be adjudicated by way of the campus judicial system or by Administrative disciplinary processes.

Campus Law Enforcement

Hosanna Bible College employs independent security guards and campus police. In addition, our lease provides after hours building security and fire alarm monitoring security for the property. However, we encourage the faculty, administration, staff and students to take every precaution necessary for personal safety and to report any suspicious behavior.

WHO WE ARE

Hosanna Bible College Contact List (Administration, Faculty, and Staff)

Code	Name	Title
A	Albritton, Darrin	Chief Financial Officer
A	Albritton, Rashonn	Bursar; Capital Campaign Coordinator
A	Anderson, Keith A.	Executive VP/Title IV Coordinator
A	Atkinson, Avery	Director of Recruitment
A	Agard, Latonya	Provost; VP of Academic Affairs
A	Brandon, Kimberly	Director of Resource Development
A	Brown, Ms. Audrey	Data Control Specialist
A	Duggins, Nicole N.	Director of Library Science
A	Farrington, Mary	Registrar
A	Fields, Mr. Damien	College Accountant
A	Fozard, Dean Nora L.	Co-Founder
A	Fozard, Miss Charisma	College Attorney
A	Fozard, Mr. Donald Jr.	VP of Athletic Affairs
A	Fozard, Mr. Titus	Media and Technology Specialist
A	Gist, Ms. Sophia	Title IV Consultant
A	Hamilton, Mrs. Debra	Chief Technology Officer
A	Harvey, Mr. Greg	Event Specialist and Dean of Students
A	Harvey, Mrs. Angel	Chief Operations Officer
A	Johnson, Clayton	Administrative Assistant to the President
A	Kennedy, Mr. Barney	Director of Campus Security
A	Langley, Dr. Vernon	Doctor of Ministry Faculty
Code	Name	Title
A	Pittman, Dr. Oliver L. Sr.	Special Assistant to the President
A	Ray, Laurita	Executive Administrative Assistant to the President
A	Rentrope, Elder Gloria	President of Alumni Association
A	Ruffin-Gray, Rosalind	Clerk of Administration
A	Tolbert, Dr. Melvin C.	Executive Chaplain and Dean Emeritus
F	Akinbinu, Prof. Bankole	Faculty
F	Alexander, Prof. Terry	Faculty
F	Allen, Charlene Dr.	Faculty
F	Barnes, Dr. Reginald	Adjunct Faculty
F	Chapman, Dr. John J.	Faculty
F	Hormenoo, Dr. David K.	Faculty
F	Lewter, Bishop Andy C. Jr.	Faculty
F	McKinnon, Dr. Della	Undergraduate Dean (BTh)
F	Pittman, Dean Anita	Associate Dean of General Education Studies
F	Roberson, Dr. James T. Jr.	Faculty

F	Royal, Dr. McKinley	Faculty
F	Seymour, Dr. James	Faculty
F	Tribble, Dr. Sherman	President and CEO
F	Tribble, Professor Joseph	Faculty
F	White, Dr. Harry L.	Faculty
F	Wilson, Dr. William	Dean of Doctor of Ministry
F	Wilson-Pilson, Dean Anita V.	Assoc. Dean (Bachelor of Ministry in Modern Music Ministry)

Instructional Staff Listing

Name	Degrees and Discipline	Courses Taught	Other Qualifications/Experience
Allen, Charlene Dean, Master of Divinity Program	DMin, Apex School of Theology M.Div., Apex School of Theology Master of Christian Education, Christian Outreach Bible Institute Bachelor of Christian Education, Christian Outreach Bible Institute B.S. Office Administration Fayetteville State University	NTS 501: New Testament Studies I PW 502: Introduction to Hermeneutics: From Text to Sermon ● ADM 501: Church Administration ● NTS 508: The Passion Narratives in the Gospels	Perkins Loan Specialist Loan Officer, Fayetteville State University. Credit Repair Specialist. Founding Pastor, Truth & Deliverance One Accord Worldwide Church of God, Inc.
McKinnon, Della Dean of Undergraduate Studies Full-time	D.Min., Apex School of Theology M.Th., Duke University M.S., North Carolina Central University B.S., North Carolina Central University	CH 101 – Church History I (U) CH 102 – Church History II (U) ENG 103 – Orientation to the Christian Faith OTS 101 – Old Testament Survey I (U) OTS 102 – Old Testament Survey II (U)	● Founder and Pastor, Greater Hope Community Church ● Associate Pastor, Breakthrough Life Church ● Records Manager, Garner Police Department
Langley, Vernon Dean of Master of Christian Counseling Full Time	D.Min., Liberty University (Christian Counseling and Church Planting) MHS Service, Liberty U M of Rel Liberty U BS North Carolina Central University (Business Administration) AA Criminology, Durham Tech	● Con 600 Intro to Pastoral Counseling ● CON 601: Advanced Developmental Psychology ● Con 607 Individual and System Assessments (Counseling) Theories and Foundation of Counseling Practical Ethics in Counseling	● Associate Minister, First Calvary BC ● Former Pastor, Mount Zion CC, Church plant ● Former Geriatric Chaplain, NC Pines Facility ● Singer with Val Hannah ● Former Claims Adjustor, VA Medical Center
Pittman, Anita Adjunct Instructor, Assistant to the President	M.S., North Carolina Central University (School Counseling) B.S., St. Augustine's University (Business Education)	ENG 101 – English Composition (U) ENG 102 – English Composition and Paper Writing (U)	● Senior Director of Ministry, Sure Promise Christian Church ● Middle School Counselor/Business Education Teacher, Wake County Public Schools, Raleigh, NC ● Member, North Carolina Association of Educators ● Character Education School-Wide Coordinator
Seymour, James Instructor Part-time	D.Min., Faith Evangelical Lutheran Seminary M.Div., Faith Evangelical Lutheran Seminary Master's in Community Agency Counseling, Fairfield University B.A., Southeastern University (Secondary Education, History)	ENG 104 – 20 th Century African American Authors and Poets (U) TH 501 – Foundations in Theology (G)	● Pastor, North Haven Church ● Department Chair and Associate Professor, St. Augustine's University ● Missionary, Bethel, AK and Zimbabwe, Africa ● Author: <i>Black History through Blue Eyes</i> and <i>Operation Bunia: The Untold Story of an Overlooked People in Africa</i>
Teasley, Evelyn Dean of Master of Christian Education	D.Min., Beacon University M.Div., Shaw University Divinity School	ADM 501 – Church Administration (G)	● Certified National Trainer, Interdenominational Theological Seminary

Full-time Special Assistant to the Provost	B.A., Barber-Scotia College (English Education)	BC 501 – The Church and Elder Care (G) CED 102 – Theories of Learning (U) CED 501 – Christian Education (G) CED 506 – The Arts and the Church (G) CED 508 – Strengthening Laity in Ministry CED 511 – Teaching and Program Designs (G) CED 513 – Christian Education, Technology and Social Media (G) ETH 501 – Christian Ethics (G) MIN 501 – Spiritual Formation (G) MIN 502 – Crisis and Conflict Management in the Church (G) MIN 507 – Women in Ministry (G) NTS 501 – New Testament Studies I (G) OTS 502 – Mentoring Relationships in the Old Testament (G) RSO 502 – World Religions (G)	<ul style="list-style-type: none"> • Founder, Voice in the Wilderness Community Outreach • Publisher: Christian Tracts, New Member Manual, Christian Educational Treatises for churches
Tribble, Sherman R. Provost VP of Academic Affairs Full-time	Ph.D., Garrett-Northwestern M.Div., Howard Divinity School B.A., Fisk University	BC 506 – The Life and Thoughts of Howard Thurman (G) CH 501 – History of Christian Thought I (G) CH 502 History of Christian Thought II (G) POR 101 – Portfolio (U) POR 201 – Portfolio (U) D.Min 700 – Orientation for Doctoral Work: Understanding the Candidate and Context DMin 710 – Foundations for D.Min Work DMin 790 – Directed Study Doctoral Project Dissertation Part 1 and Part 2 POR 501 Portfolio (G)	<ul style="list-style-type: none"> • Pastor, Mt. Sinai MBC, Durham • Former DMin Organizing Dean, Apex School of Theology. • Former Instructor/Professor United Theological Seminary, Vanderbilt, Fisk, Shaw, American Baptist and New York Theological • Former Minister, First Baptist Church Capitol Hill • Former Pastor, New Vision Baptist Church • Author: <i>Images of a Preacher: A Study of the Life of Reverend Joseph Harrison Jackson</i> • Former Director of Publications and Senior Editor, Sunday School Publishing Board. • Editor, <i>Total Praise: Songs and Other Worship Resources for Every Generation</i> • Writer for Sunday School Publishing Board. • Member, Bible, Translation, and Utilization Committee of the Community on Uniform Series, National Council of Churches, 2016
Wilson, William Dean, Doctor of Ministry Program Full Time	D.Min., Virginia Union School of Theology M.Div., Virginia Union B.A., University of Virginia (Religious Studies & Sociology)	FED 101 – Field Education I (U) NTS 501 – New Testament Studies I (G) PW 501 – Introduction to Homiletics (G) TH 501 – Foundations in Theology (G) DMin 790 – Directed Study Doctoral Project Dissertation Part 1 and Part 2	<ul style="list-style-type: none"> • Current Pastor, Bethsada MBC • Former pastor, Mt. Zoar Baptist Church in Durham, N.C. • Chairman, Curriculum Study Commission, N.C. National Baptist State Convention • Published Articles: Elevation Magazine and The Informer (N.C. National Baptist State Convention) • Editorial Work, Sunday School Publishing Board, Nashville, TN

Wilson-Pilson, Anita Associate Dean, Bachelor of Ministry in Modern Music Ministry Full-Time	M.A., Apex School of Theology B.A., North Carolina Central University	ADM 101 – Church Administration (U) BTM 100 – Theology of Worship I (U) MUS 105 – Ear Training and Sight Singing I (U) MUS 1001 – Seminar in Music (U)	<ul style="list-style-type: none"> • K-12 N.C. Licensed Teacher, Keyboard, and Drama • Secondary Education, Chorus, 35 years • Directed church and school choirs in VA and NC • MACC MFT Behavioral Therapy

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